



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520) 398-2255

TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS March 30, 2022

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Mike Connelly, Herb Wisdom, and Mary Dahl were present at Station No. 2. Pete Benequista attended telephonically. Bill Kirkpatrick was absent. Also, in attendance at Station #2 were Chief Horvath, Deputy Chief Rivera, Deputy Chief Guerrero, Nancy Lindsey, Gabe Buldra, and Ben Archer Clowes. Others in attendance were Candy Clancy, Mindy Maddock, Michael Pettypool, Don Robidoux, and Clem Shute.
3. Report from Board Members: None
4. Reading of public comments submitted via email: None
5. Call to the public: Candy Clancy, Mindy Maddock, Clem Shute, and Don Robidoux addressed the Board regarding the evaluation of the Fire Chief; changing the location of the monthly board meetings from Rio Rico to Tubac; the reason for executive sessions; and the process followed when making changes to the Board By-laws and other procedures of the Tubac Fire District.
6. Correspondence: None
7. Chair's Report: None
8. Chief and Staff Report: Chief Horvath and Deputy Chief's Ben Guerrero and Genaro Rivera provided the following to the Board:
 - An overview of the monthly staff report
 - Update on the new ambulance and the Lucas CPR device
 - Staff training
 - Prevention services
9. Monthly Financial Report for February 2022: Gabe Buldra presented the financial reports for the month of February 2022.
10. Consent Agenda: Mike Connelly made a motion to approve the consent agenda and Herb Wisdom seconded the motion; all were in favor, motion passed.
11. Discussion and possible action to authorize staff to surplus one ambulance: Deputy Chief Rivera explained that with the purchase of a new ambulance, staff is requesting approval to surplus Unit #1033 that is a 2008 Chevy with 177,720 miles utilizing the services of Sierra Auction out of Tucson. Herb Wisdom made a motion to authorize staff

to surplus one 2008 Chevy ambulance and Mike Connelly seconded the motion; all were in favor, the motion passed.

12. Discussion and information only regarding Securis Workman's Compensation Insurance: Chief Horvath discussed the letter received from Securis in which the preliminary estimate for the 2022/2023 policy year is a projected increase of 105% due to COVID and the so called "presumptive cancer" legislation. The precise premium figures will be determined by Securis and will be available for next month's meeting.
13. Discussion and possible action regarding a change to the board by-laws: Article II, Paragraph 5(D): Pete Benequista made a motion to amend Article II, Paragraph 5(D) of the By-Laws to state that the Board shall schedule and conduct a review of the Fire Chief's performance annually. The review shall take into account all factors that are included in the Fire Chief's Employment Agreement, the Fire Chief's Job Description, and previous Board Directives. Documentation shall comprise those forms and formats currently in use by the TFD and provided to the Chief in advance. The Board shall conduct the Fire Chief's performance review in executive session in accordance with the relevant open meeting law statutes unless the Fire Chief requests it be conducted in open meeting. The Board shall approve the documented review in open meeting. Within one week, the Board Chairperson shall meet with the Chief in private to go over the evaluation, not the Chief's comments, obtain signature and provide a copy. Herb Wisdom seconded the motion; all were in favor, the motion passed.
14. Discussion and information only regarding the Tubac Fire District FY 22/23 budget: Gabe Buldra presented the budget schedule for FY 22/23 along with the overview of the projected revenues and expenses.
15. Discussion and possible action regarding acquisition of land for new Station #1. The Board might convene into Executive Session regarding this item in accordance with A.R.S. §38-431.03(A)(7) (allowing executive session for discussion or consultation with designated representatives of the District in order to consider the District's position and instruct its representative regarding negotiations for the purchase, sale or lease of real property) and/or A.R.S. §38-431.03(A)(3) (allowing executive session for discussion or consultation for legal advice with the District's attorney). Any action by the board will be taken in the public session: Mike Connelly made a motion to convene to executive session at 2:55 p.m. and Herb Wisdom seconded the motion; all were in favor, the motion passed. The Board was back in public session at 3:20 p.m. No action on this item.
16. Future Agenda Items:
 - A. Workman's Compensation
 - B. Employee benefits
17. Next meeting: April 27, 2022
18. Adjourn meeting: Mike Connelly made a motion to adjourn the meeting at 3:25 p.m. and Herb Wisdom seconded the motion; all were in favor, the motion passed.