



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL BOARD

MEETING MINUTES

December 13, 2022

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:00 p.m. by Bill Kirkpatrick. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present at Station #2 were Bill Kirkpatrick and Pete Mendoza. Laura Summerfield attended remotely. Sonia Jones and John Conger were absent. Also present was Board Secretary Nancy Lindsey. Mary Dahl and Fire Chief Cheryl Horvath attended remotely.
3. Call to the public: None
4. Report from Board Chairman: Nothing to report
5. Discussion and possible action to approve meeting minutes from September 30, 2022: Pete Mendoza made a motion to approve the minutes from September 30, 2022, and Laura seconded the motion; all were in favor, the motion passed.
6. Discussion and possible action to adopt the Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedure Created Pursuant to A.R.S. § 38-847(F): Nancy Lindsey provided the Board with a copy of the PSPRS Revised Rules of Local Board Procedure that had been discussed in detail at the September 30, 2022, meeting with Attorney Bill Whittington and explained that the Local Board must now adopt the rules. Laura Summerfield made a motion to adopt the Public Safety Personnel Retirement Systems Revised Model Uniform Rules of Local Board Procedure Created Pursuant to A.R.S. § 38-847(F) and Pete Mendoza seconded the motion; all were in favor, the motion passed.
7. Discussion and possible action for new full-time hire membership to the PSPRS: Nancy Lindsey presented the Board with the Form P1 and Firefighter Fit for Duty Clearance forms for new full-time hire FF/EMT Justyn Yocupicio to the Tubac Fire District effective October 4, 2022. Bill Kirkpatrick made a motion to approve the new membership as presented by Nancy Lindsey with the record reflecting no pre-existing conditions and Laura Summerfield seconded the motion; all were in favor, the motion passed.

8. Discussion and information only on normal retirement application – Charles Mills: Nancy Lindsey presented the Board with the Request for Retirement Estimate & Application of Charles Mills along with his formal letter of resignation stating his anticipated retirement date of December 31, 2022. Nancy reminded the Board that with passage of House Bill 2381, local boards no longer have to approve normal retirements, thus Charles Mills retirement is provided as information only.
9. Future Agenda items: New-hire enrollments
10. Next Meeting: To be announced
11. Adjourn Meeting: Pete Mendoza made a motion to adjourn the meeting at 1:20 p.m. and Laura Summerfield seconded the motion; all were in favor, the motion passed.