



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES January 30, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Bill Kirkpatrick and Randy Williams. Also present were Chief Kevin Keeley, B.C. Genaro Rivera, Brenda Holbrook, Nancy Lindsey, Al Kingsley, John Conger, Joe Fox, Rich Bowman and Kathleen Vandervoet.
3. Approval of Minutes from December 19, 2012: Herb Wisdom made a motion to approve the minutes and Randy Williams seconded the motion; all were in favor, the motion passed.
4. Correspondence: Chief Keeley presented the Board with thank you cards from some District Residents.
5. Reports:
 - A. Financial Reports:
 - 1) County Treasurer report
 - 2) Financial Report.
Budget vs. Actual
 - 3) Charge for Service: **December Collections**

Monthly collections	\$ 18,559.15
YTD collections	\$ 151,400.58
 - B. Fire District Operations:
 - 1) Monthly Activity Report
6. Election of Officers: The November election resulted in the re-appointment of two board members, Dottie Bergmann and Bill Kirkpatrick and the election of newcomer Randy Williams. After some discussion, Bill Kirkpatrick made a motion that the positions of the Board Members remain as Richard Lockwood serving as Chairman, Herb Wisdom serving as Clerk, Dottie Bergmann serving as Treasurer and he and Randy Williams serving as Directors. Randy Williams seconded the motion; all members were in favor, the motion passed.
7. Overview of January 2013 AFDA Conference by Battalion Chief Rivera: Battalion Chief Rivera explained to the Board that the “hot topic” at the Arizona Ambulance Association was changes to the State’s Medicaid program as a result of the new federal health initiative. The Fire Districts across the state continue to see a decrease in revenues as property tax values continue to slide downward. CFO Brenda Holbrook and Office Administrator Nancy

Lindsey also attended the conference to get updates in changes being made to not only the health care industry, but also changes being made to workman's compensation and the Public Safety Retirement Program. New Board Member Randy Williams attended the conference as well and he shared with the Board that he feels better informed in his role as a Board Member after having attended several meetings during the conference.

8. Update from Holiday Collections / Events: Nancy Lindsey explained to the Board that collections of both food and toys were down this year. 322 pounds of non-perishable foods were donated to the Amado Food Bank this year as compared to 892 pounds in the prior year. The District did its best in providing gifts to all the needy children in the Tubac Fire District and helping to make it just a little better for so many of them. It was a job well done by so many contributors and volunteers.
9. Wildland Update: Captain Al Kingsley presented the Board with a breakdown of the billings and monies received by the District to date for the 2012 wildland fire season. He explained that to date the District had received approximately 56% or \$196,956 of the \$350,272 billings from the 2012 season.
10. Tubac Festival of the Arts 2013: Chief Keeley informed the Board that the dates of the Festival will be February 6th – 10th. He further explained that the District has been working closely with the Chamber as well as the public safety personnel to continue what he believes will be another successful annual event for Tubac.
11. Consideration, Possible Action on Increasing Signature Amount Authority: Chief Keeley explained to the Board that since arriving in the Fire District he has only asked the Board to raise the amount in which an operating expense check could be signed by just one signor. That increase was from \$500 to \$1,000 about 10 years ago. Chief Keeley is asking the Board to raise that limit to \$2,500 now to pay for routine operating budgeted expenditures that have unfortunately increased due to the many changes in the economy. Randy Williams made a motion to increase the single signature check not to exceed \$2,500 and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.
12. Report from Legal Counsel: None
13. Call to the Public: District resident Rich Bohman asked that the District if they would consider having a discussion with the Citizen's Council during their March meeting to discuss the upcoming wildland season and the impact it may have on the Tubac area and its residents.
14. Next Meeting: February 27, 2013 at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
15. Adjourn Meeting: Bill Kirkpatrick made a motion to adjourn the meeting 9:40 a.m., and Randy Williams seconded the motion; all were in favor and the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.