



# TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
July 31, 2024

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m. by Sandy Johnson.
2. Roll call of Board Members: Sandy Johnson, Mary Dahl, Peter Benequista, Rich Bohman and Herb Wisdom were present at Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Captain Esai Tapia and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Members of the public in attendance were Ron & Kathi Campana, John Combo, Tim Slate, Ricardo Rodriguez, Yolanda Rodriguez, Lalo Rodriguez, Brendon Rodriguez.
3. Reading of public comments submitted via email: None.
4. Years of Service Recognition:
  - a. Captain Ricardo Rodriguez 20 years of service.
  - b. Fire Chief Ben Guerrero 20 years of service.
5. Call to the public: John Combo recognized Chief Guerrero's years of service and extended his gratitude to the firefighters who assisted in a snake removal earlier in the month at his home.
6. Correspondence: None.
7. Report from Board Members: None.
8. Chief and Staff Report: Deputy Chief Hesly Guerrero, Captain Esai Tapia and Fire Chief Ben Guerrero provided the monthly Staff Report for June 2024.
  - a. Operations Update.
  - b. Training.
  - c. Wildland Update.
  - d. Administration Update.
9. Monthly Financial Report for June 2024: Gabe Buldra from James Vincent Group presented the financial reports for the month of June 2024. (Please refer to [www.tubacfiredistrict.org](http://www.tubacfiredistrict.org) under the Tubac Fire Board tab to review report.)
10. Consent Agenda: Mary Dahl made a motion to approve the consent agenda and Rich Bohman seconded the motion; all were in favor, the motion passed unanimously.
11. Discussion and possible action to approve a revised job description for the Fire Chief position: Peter Benequista proposed a change to the existing job description for the Fire Chief position. The Board was presented with two drafts of possible job descriptions to review. Peter Benequista moved to adopt the Exhibit 2 job description that was presented to the Board. The Board voted 4 nays to 1 aye and the motion was defeated. Board Chair Sandy Johnson

requested that this agenda item be deferred to a future Board meeting.

12. Discussion and possible action to approve the purchase of four sets of firefighting protective equipment in the amount not to exceed \$20,721.48. Captain Esai Tapia requested that the Board approve four new turnout ensembles for the new firefighters. He stated the turnouts these new firefighters have been using have met their 10-year recommended use life span. Mary Dahl made a motion to approve the purchase of four new ensembles. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.
13. Fire Station #1 and Tower Items:
  - a) USDA Rural Development update: Chief Guerrero reported to the Board that the right-of-way document has been submitted to the USDA and the Station #1 project design is pending approval.
  - b) Station update: Fire Chief Guerrero stated the Station #1 project is estimated to break ground in October.
  - c) Tower update: Fire Chief Guerrero stated that the Station #1 tower is ready for construction and should begin next month.
14. Future Agenda Items: Possibly the new fire chief job description.
15. Next meeting: August 28, 2024 at 1:30 p.m.
16. Adjourn meeting: Herb Wisdom made a motion to adjourn the meeting at 3:00 p.m. Mary Dahl seconded the motion. All were in favor; the motion passed.