



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT
BOARD MEETING MINUTES
REGULAR MEETING OF THE BOARD DIRECTORS
December 11, 2024

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m. by Sandy Johnson.
2. Roll call of Board Members: Sandy Johnson, Mary Dahl, Gary Brasher, Rich Bohman and Herb Wisdom were present at the Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Bianca Hamric. Sara Simonton attended via Zoom on behalf of James Vincent Group. Members of the public in attendance were Ron Campana, Kathi Campana, Kathleen Vandervoet, Keith Laverty, Sue Laverty, Nan Fitzpatrick.
3. Reading of public comments submitted via email: None.
4. Call to the public: Kathy Campana asked the Board if monthly Board meetings will be held at the new Station #1 building. Mary Dahl stated the Board meetings will continue to be held at the Tubac Community Center or elsewhere as needs be since a Board meeting room was not included in the Station #1 architectural plans.
5. Correspondence: None.
6. Report from Board Members: None.
7. Chief and Staff Report: Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Fire Chief Ben Guerrero provided the monthly Staff Report for October 2024.
 - a. Operations Update.
 - b. Training.
 - c. Wildland Update.
 - d. Administration Update.
8. Monthly Financial Report for November 2024: Sara Simonton from James Vincent Group presented the financial reports for the month of November 2024. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review report.)
9. Consent Agenda: Mary Dahl made a motion to approve the consent agenda. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.

10. Discussion and possible action to approve the roof recoating for Tubac Fire Station #3 in an amount not to exceed \$ 13,179.66. Rich Bohman moved to approve Lynch Roofing for the recoating of Station #3 not to exceed \$13,179.66. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.

11. Fire Station #1 presentation by Breckenridge Group Architects and DL Norton General Contractors.

Klint from Breckenridge Architects presented new drawings to the Board and stated that he incorporated feedback from the community. Chairman Sandy Johnson asked about the communication tower and if power for the tower can be installed before demolition begins. Mervin Giles from DL Norton stated that they are working with Power Plus Tucson to provide temporary power to the tower during the construction phase of Station #1.

Sandy Johnson asked about the cost of the overall project. Scott Giles stated that the plan is to finalize the construction documents from Breckenridge, then to engage bidders for the project. Scott stated it could take up to 4 weeks after bidders are selected to begin construction and these are the first steps of the construction process. Scott Giles also stated that alongside finalizing the construction documents, DL Norton will work to get permits approved. Sandy Johnson asked when the demolition phase of Station #1 will take place. Carlos de Alva from Breckenridge stated if all the permits are approved, demolition could begin the beginning of February.

Mary Dahl asked DL Norton when the overall guaranteed maximum price of the project and the contract for the project will be presented to the Tubac Fire Board. Mary Dahl stated that because the District agreed on the Construction Management at Risk (CMAR) method for the project, her expectation is one GMP for the project. Scott stated under those circumstances, construction may need to move ahead of the tower project. Sandy Johnson stated that if the project needs to be delayed until February for the Board to be presented with one contract and one GMP it will be fine as long as it is done using the CMAR method as requested by the Board. Sandy Johnson asked DL Norton to please keep the Board informed and if a special session is needed, then one may be scheduled.

12. Nomination and election of new Board officers: Herb Wisdom nominated the existing Board members to their current seats and nominated Gary Brasher to District Treasurer, replacing Peter Benequista whose term ended. The Board Officers as nominated were:

Chairman- Sandy Johnson

Treasurer- Gary Brasher

Clerk- Mary Dahl

The nominations were closed and approved by the entire Board by acclamation.

13. Future Agenda Items: Station #1 Project.

14. Next Meeting: January 29, 2025, at 1:30 p.m.

15. Adjourn meeting: Rich Bohman made a motion to adjourn the Board meeting. Herb Wisdom seconded the motion; All were in favor; the motion passed. Meeting adjourned at 2:51 p.m.