



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520)398-2255

REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet in regular session on January 29, 2025, at 1:30 pm at the Tubac Community Center Building located at 50 Bridge Rd in Tubac. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 827 3360 0975, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to bhamric@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. Badge Pinning
 - a. Firefighter/EMT Kohl Skarison
 - b. Firefighter/Paramedic Albert Ibarra
 - c. Firefighter/Paramedic Marc Caschera
4. Reading of public comments submitted via email.
5. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or act on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
6. Correspondence
7. Report from Board Members
8. Chief and Staff Report
 - a. Operations Update
 - b. Training
 - c. Administration Update
 - d. Wildland Update
9. Monthly Financial Report for December 2024

10. Consent Agenda
 - a. Approval of minutes from December 11, 2024.
 - b. Approval of monthly financial report for December 2024
11. Discussion and Possible Action to approve Board Resolution 2025-001 **Fire House subs Public Safety Foundation Grant**
12. Discussion and possible action to approve Board Resolution 2025-002 **Arizona Forestry American Rescue Plan Grant**
13. Discussion and possible action to approve Board Resolution 2025-003 **Resolution to Adopt the National Incident Management System (NIMS)**
14. Discussion and possible action to approve to approve repairs for unit 1043 (Tender) in an amount not to exceed \$13,485.46
15. Discussion and possible action to approve repairs for back flow preventor valves for Station 2, 3, and 4 in an amount not to exceed \$23,771.57.
16. **Executive Session** - Pursuant to A.R.S. § 38-431.03(A)(4), discussion and update regarding the Santa Cruz County Treasure investigation as it relates to the Fire District
17. Fire Station #1 & Tower update
 - a. Communication Tower Update
 - b. Fire station #1 update
18. Future Agenda Items
19. Next meeting: February 26, 2024
20. Adjourn meeting

Notice of Meeting (Agenda) dated and posted January 23, 2025, by 3:00 p.m. local time by B. Hamric.

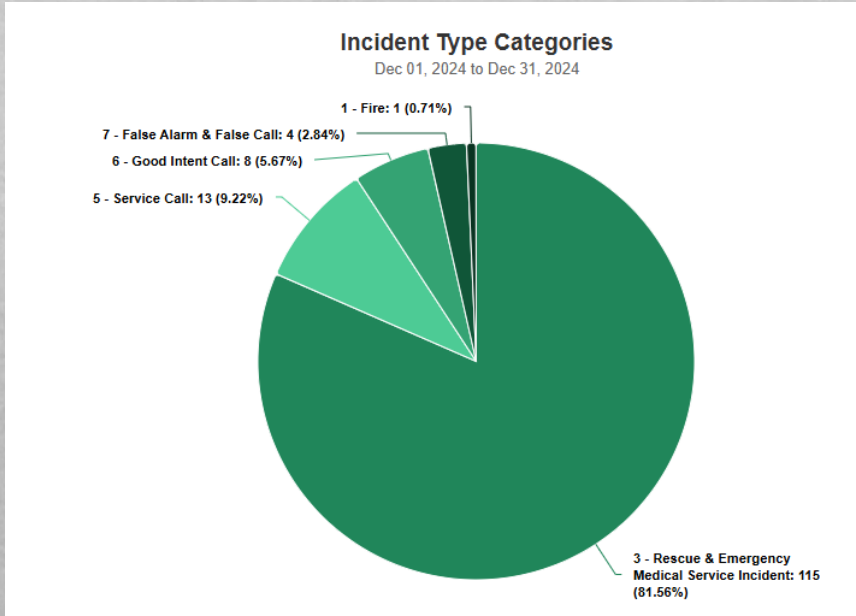
If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.



Staff Report
Tubac Fire Board
January 2025

Tubac Fire District is committed to the safety of our community through the delivery of fire suppression, medical services, and public education.

Responses By Call Type



- **EMS** 115 (58 Transports, 2 Transfer of care to Air ambulance)
- **Fire** 18
- **Public Assist** 8
- **Total Calls** 141

Incidents by Category and Month

Jan 01, 2023 12:00 AM to Dec 31, 2024 11:59 PM

Incident Type Category	2024												2024		2023		YTD % Change
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	4	5	3	2	3	7	3	5	3	2	2	1	40	2.00%	60	3.00%	-33.33%
3 - Rescue & Emergency Medical Service Incident	84	107	123	95	117	115	106	110	96	110	88	115	1,266	64.00%	1,008	58.00%	25.60%
4 - Hazardous Condition (No Fire)	1	3	6	5	4	2	5	6	4	5	5	0	46	2.00%	32	2.00%	43.75%
5 - Service Call	11	20	16	22	42	57	59	61	53	40	28	13	422	21.00%	439	25.00%	-3.87%
6 - Good Intent Call	6	8	11	13	18	9	8	15	7	10	9	8	122	6.00%	130	7.00%	-6.15%
7 - False Alarm & False Call	5	4	5	7	5	8	12	15	4	9	3	4	81	4.00%	77	4.00%	5.19%
8 - Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	1	0.00%	-100.00%
9 - Special Incident Type	0	2	0	0	0	0	0	0	0	0	0	0	2	0.00%	0	0.00%	N/A
Grand Total	111	149	164	144	189	198	193	212	167	176	135	141	1,979	100.00%	1,747	100.00%	13.28%

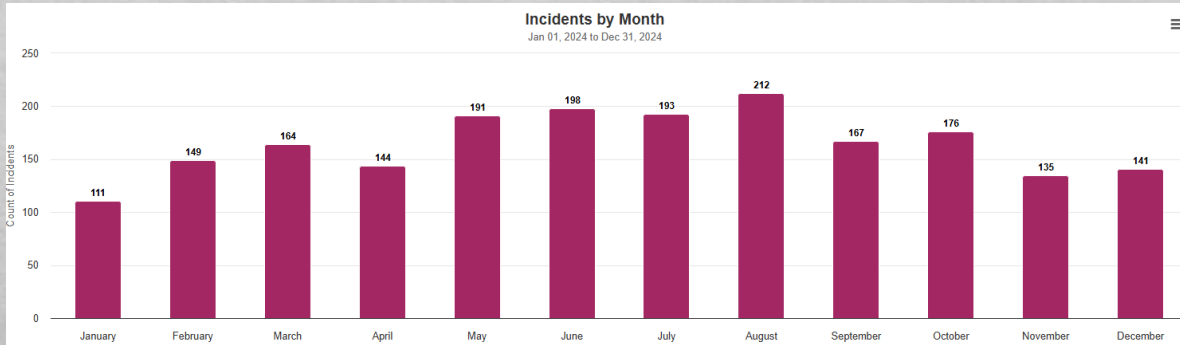
2024 YTD Call Volume



Year End Total

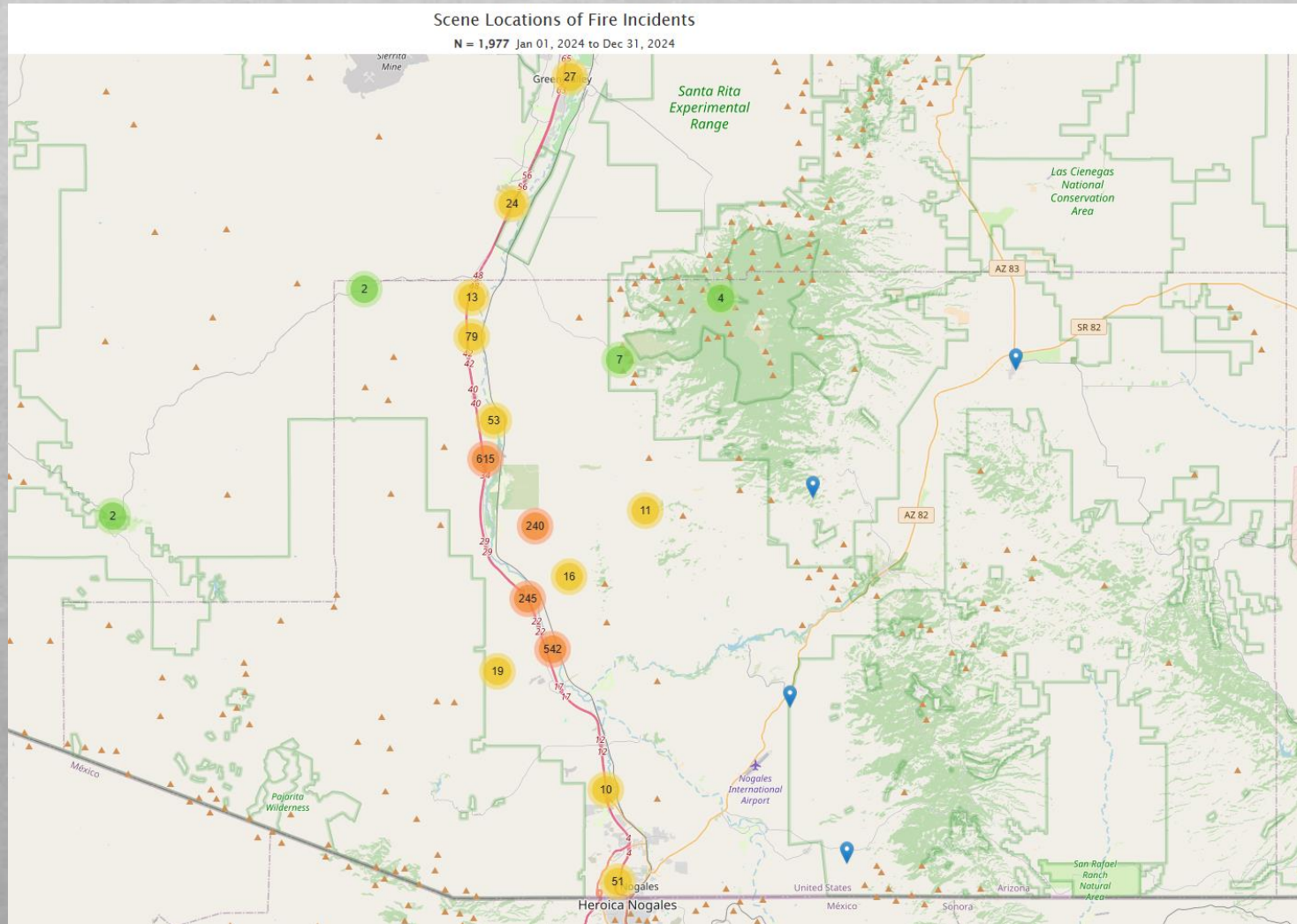
1981

+233 calls 13.33%



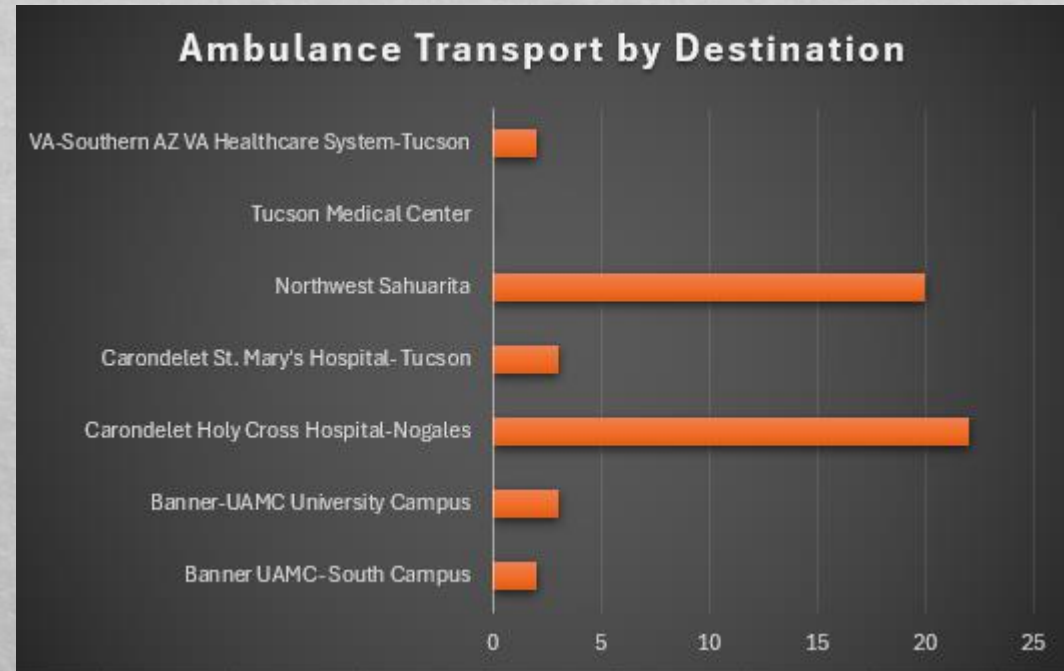
Month Name	2024		2023		YTD % Change
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
January	111	6.00%	110	6.00%	0.91%
February	149	8.00%	128	7.00%	16.41%
March	164	8.00%	125	7.00%	31.20%
April	144	7.00%	145	8.00%	-0.69%
May	191	10.00%	142	8.00%	34.51%
June	198	10.00%	157	9.00%	26.11%
July	193	10.00%	164	9.00%	17.68%
August	212	11.00%	155	9.00%	36.77%
September	167	8.00%	156	9.00%	7.05%
October	176	9.00%	171	10.00%	2.92%
November	135	7.00%	171	10.00%	-21.05%
December	141	7.00%	124	7.00%	13.71%
Grand Total	1,981	100.00%	1,748	100.00%	13.33%

Busiest Time



Monday 8:00am-10:00pm

Ambulance Transports by Destination



Transports by Destination Summary

Dec 01, 2024 to Dec 31, 2024



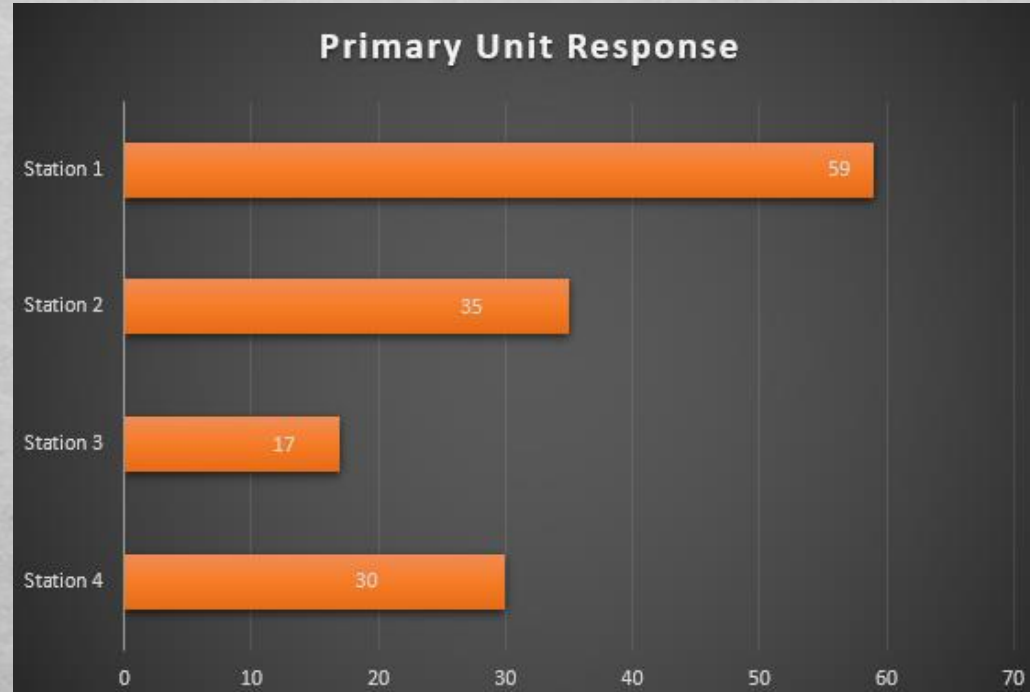
Hospital		Transports		Transport Time		Patient Arrival to Transfer of Care		Patient Arrival to Transfer of Care Signature		Patient Arrival to Unit Back in Service	
Name	ID	Total	% of Total	Median	90th Percentile	Median	90th Percentile	Median	90th Percentile	Median	90th Percentile
BANNER UAMC - South Campus (formerly Univ Physicians Hosp Kino)	MED2863	2	3.33%	56:51	64:07	19:49	23:52	25:57	34:54	118:27	121:18
BANNER-UAMC University Campus - Tucson	MED0257	3	5.00%	41:53	53:34	09:02	10:31	09:12	15:55	107:53	143:25
Carondelet Holy Cross Hospital - Nogales	MED0343	22	36.67%	17:22	26:53	08:45	17:56	10:36	23:02	26:24	49:42
Carondelet St. Joseph's Hospital - Tucson	MED0253	3	5.00%	73:00	73:00	68:45	68:45	12:50	69:34	77:00	91:48
Carondelet St. Mary's Hospital - Tucson	MED0254	7	11.67%	47:24	51:13	12:26	29:44	08:51	24:38	63:37	73:50
Northwest Sahuarita	MED8984	20	33.33%	32:51	39:03	15:59	20:16	11:00	20:38	48:22	82:44
Patients home address	999	1	1.67%	25:00	25:00	00:58	00:58	N/A	N/A	36:00	36:00
VA-Southern AZ VA Healthcare System-Tucson	UNK0015	2	3.33%	53:24	56:03	10:43	11:45	12:19	12:26	31:48	46:22
Overall		60	100.00%	28:24	52:28	12:29	23:07	11:02	26:43	45:44	84:49

Emergency Responses By Station



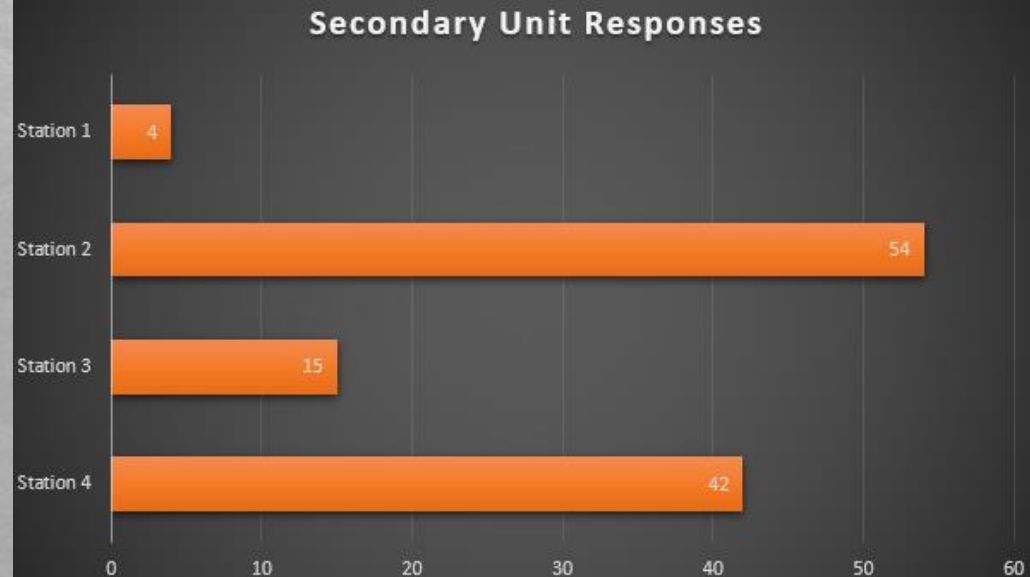
Primary Responses by Station

- Station 1 59
- Station 2 35
- Station 3 17
- Station 4 30



Secondary Responses by Station

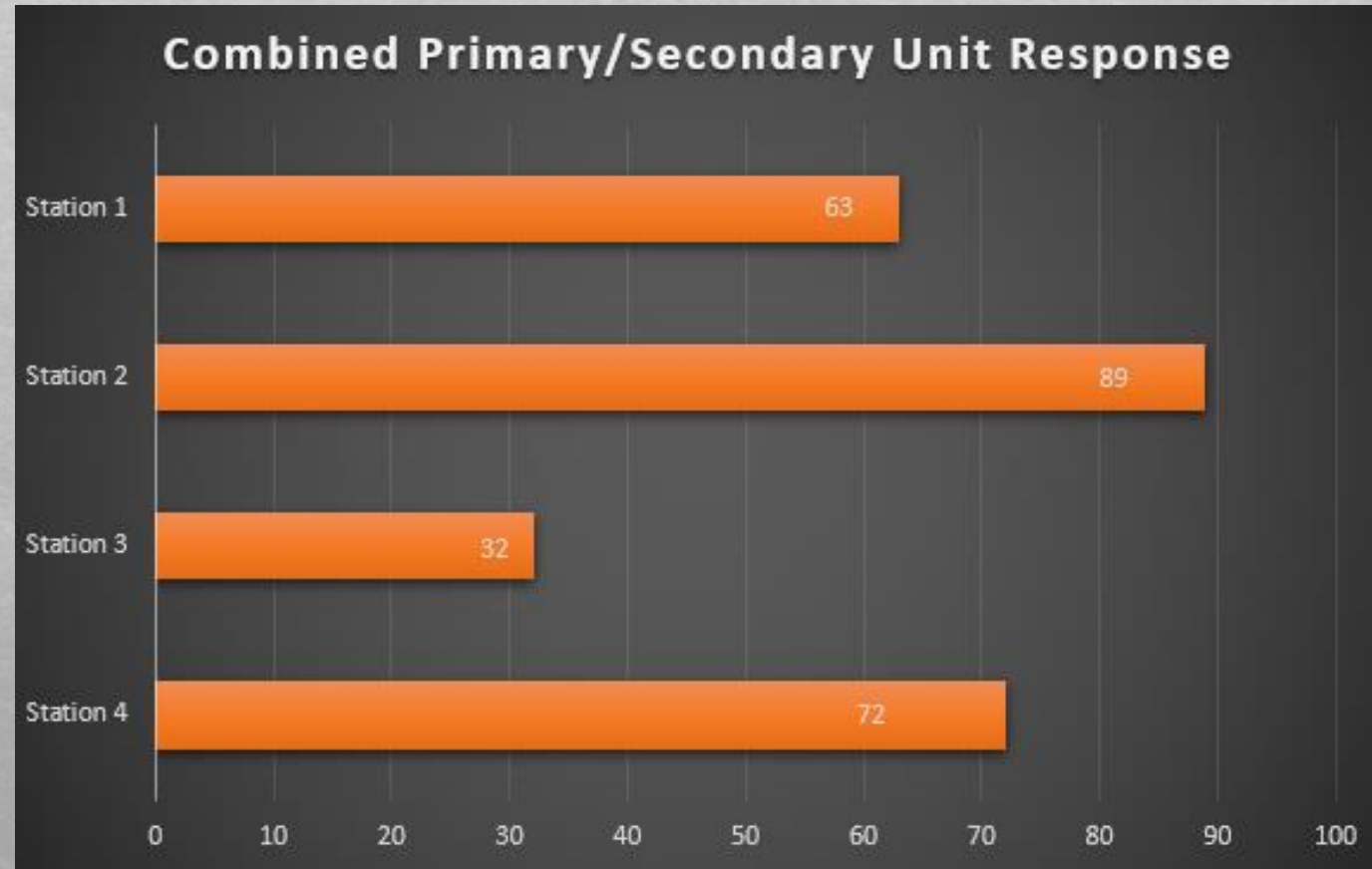
- Station 1 4
- Station 2 54
- Station 3 15
- Station 4 42



Combined Primary/Secondary Unit responses by station



- ❖ Station 1 63
- ❖ Station 2 89
- ❖ Station 3 32
- ❖ Station 4 72

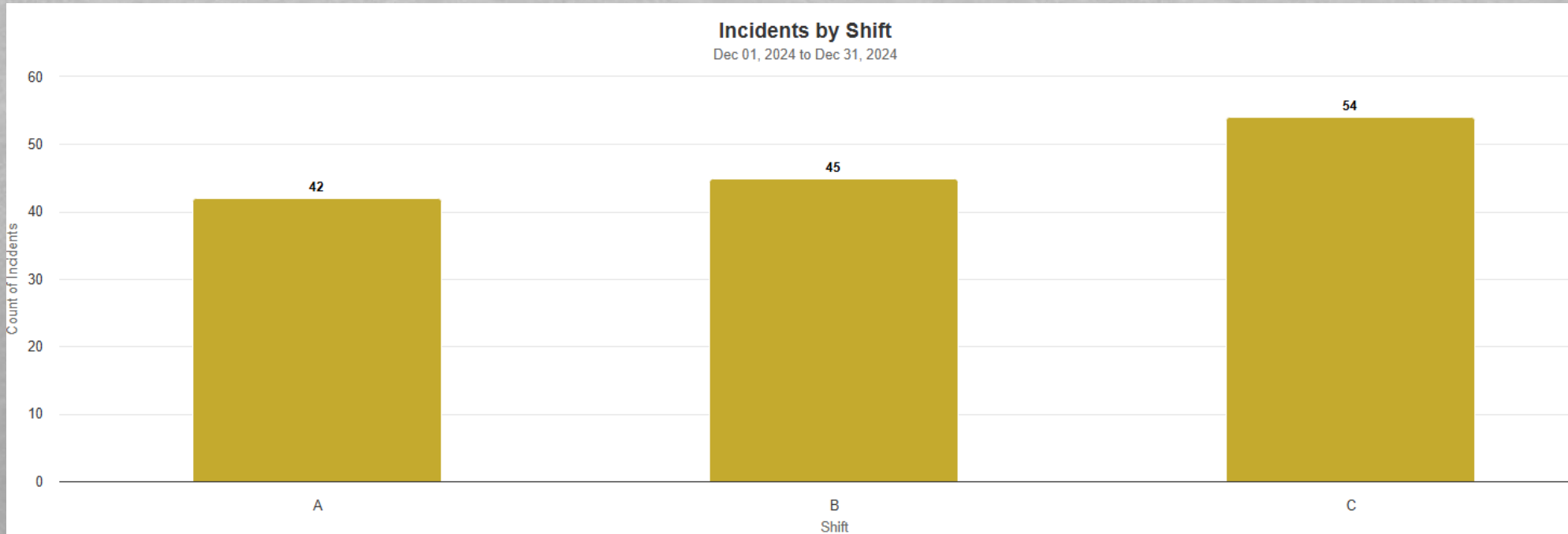


Incidents by shift



- A Shift
- B Shift
- C Shift

December 2024						
Prev	December 2024					Next
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



A Shift 58

B Shift 36

C shift 41

Significant Calls



- ❖ Units responded to a report of a motor vehicle collision. Life-saving measures were initiated on an adult male who had been ejected from a motorcycle; however, he was pronounced deceased at the scene.
- ❖ Responded to an elderly male who fell from an unknown height off a ladder. The patient experienced a brief loss of consciousness and complained of back pain. He was flown to a trauma hospital with a suspected closed head injury
- ❖ Units also responded to a report of an adult male who had fallen into a trench. The patient was successfully extricated and transported to a local hospital for further care.
- ❖ Units responded to I-19 KP 21 NB for a vehicle rollover with fire. One patient and two dogs were treated, and E724 extinguished the fire.



Training

- Forcible Entry
- Ladder Operations
- Peer Fitness training
- Florian Program



Public Education/Fire Prevention and Events

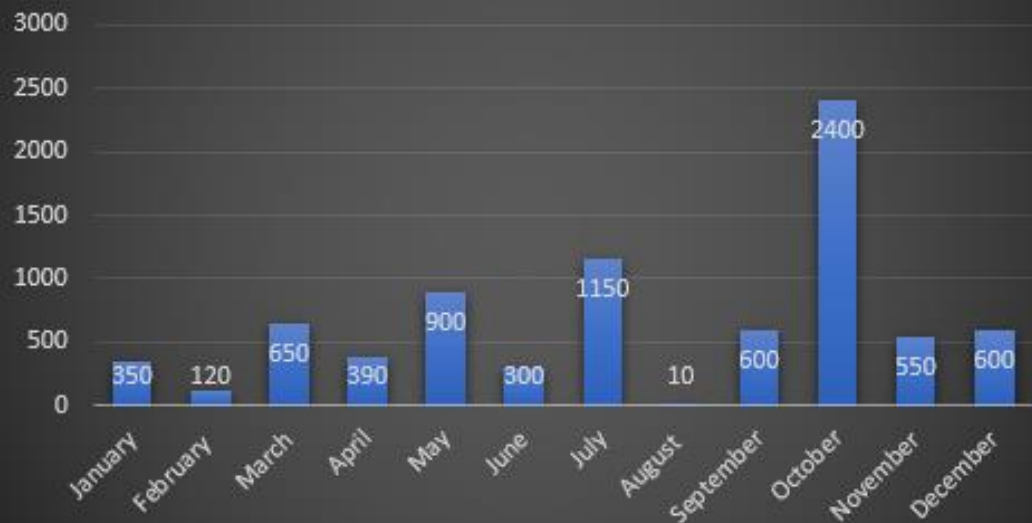
- ❖ This year's adopt a family program was able to deliver gifts to over 150 children. This was made possible because of the generosity of residents. This includes the entire Tubac Fire District members.
- ❖ Captain Alvarez and Firefighter Dominguez participated in the Meet with Santa event in Nogales.
- ❖ Tubac Fire participated at Nogales Christmas Parade
- ❖ Tubac Fire and SCC OEM held a toy drive at the Family Dollar in Rio Rico.



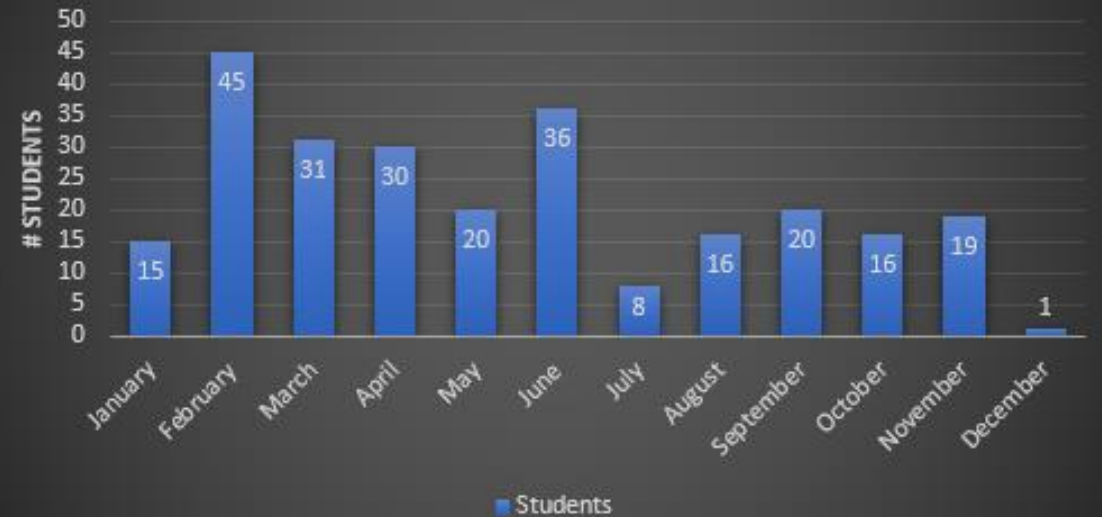
Fire Prevention and CPR Classes



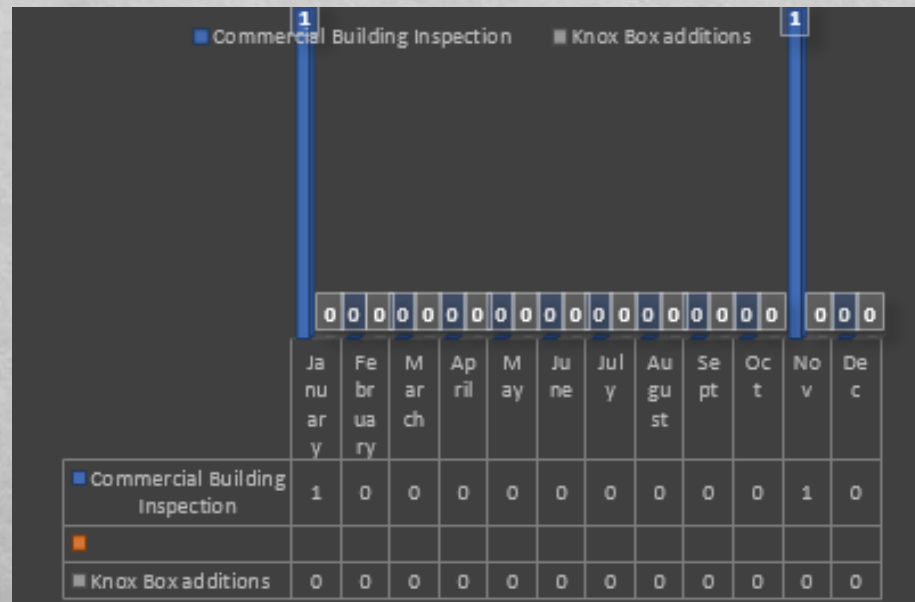
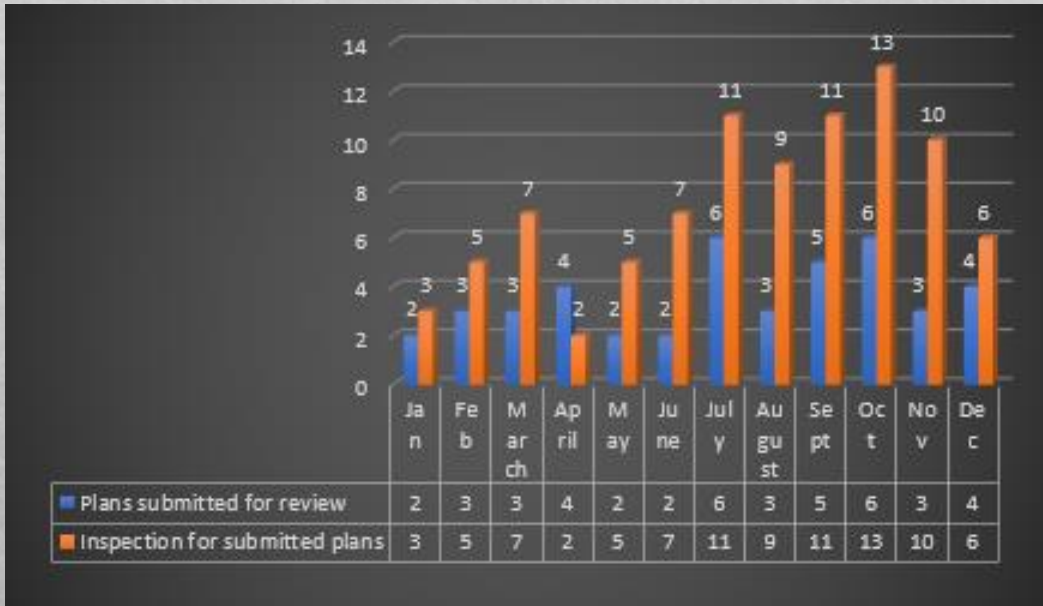
Fire Prevention Students



CPR Students 2024

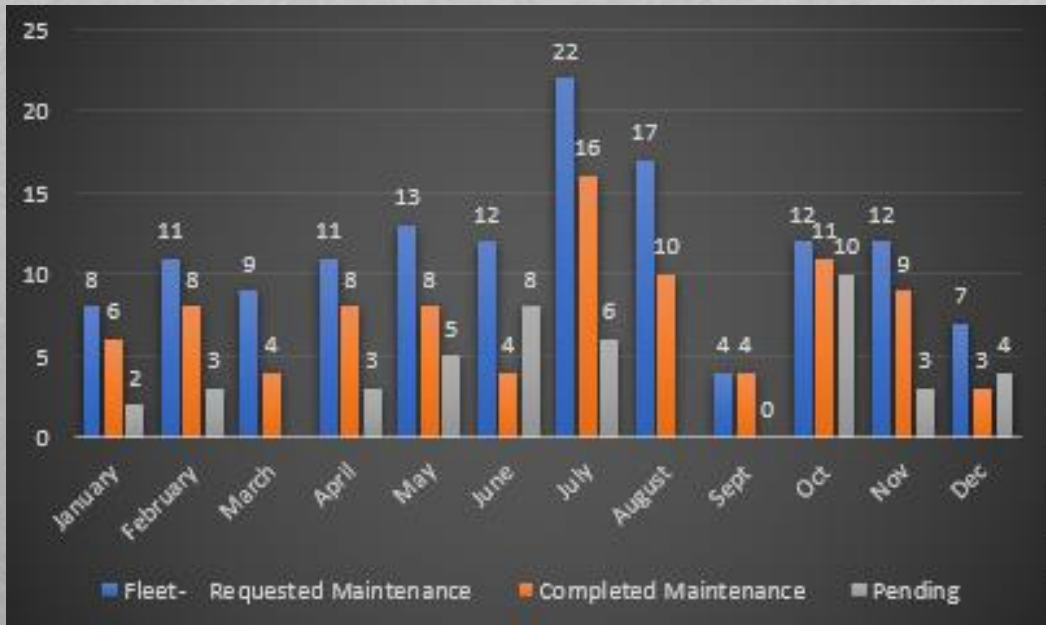


Plans Review & Inspections

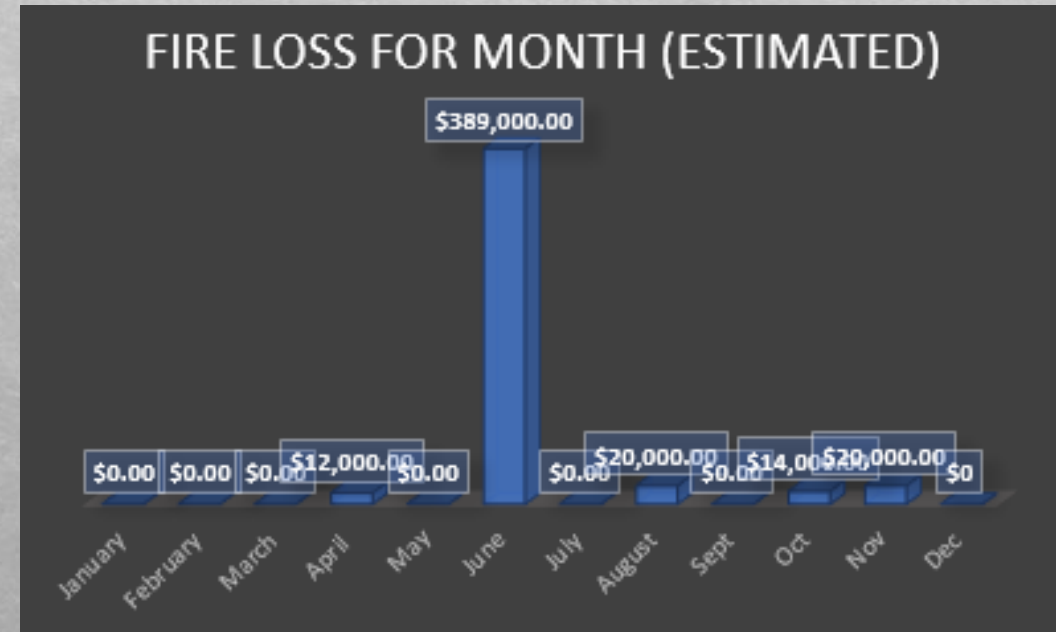




Maintenance Requests



Fire Loss Due To Incident





**CELEBRATING 50
YEARS OF SERVING
THE PUBLIC SAFETY
COMMUNITY**

**CHIEF EXECUTIVE
OFFICER**

Angela Harrolle

**2024 BOARD
OF DIRECTORS**

CHAIR

Bill Langer

VICE CHAIR

Danielle Russell

SECRETARY

Rebecca Armendariz

TREASURER

Bill Schubert

Jason Beck

Rebekah Browder

Suhas Chauhan

Gerald Deetz

Jill Estep

Curt Garrett

Rodney Glassman

Amy Hysell

Jared Lowe

Christopher Petrie

Reda Riddle-Bigler

Joe Scheid

Dr. Anup Shah

Scott Wede

Chris Wodarczyk

MAIN OFFICE

333 N. 44th Street
Suite 100
Phoenix, AZ 85008
602.485.0100
602.242.1715 (FAX)

**INFO@100CLUB.ORG
WWW.100CLUB.ORG**

January 13, 2025

Fire Chief Benjamin Guerrero
Tubac Fire District
PO BOX 2881
Tubac, Arizona 85646

Re: 100 Club of Arizona Safety Enhancement Stipend

Dear Chief Guerrero,

The 100 Club is pleased to announce that Tubac Fire District is the recipient of the 100 Club of Arizona's Safety Enhancement Stipend Awards for the 4th Quarter 2024.

The award is not to exceed \$68,000 to fund 10 Complete Turnouts.

Please follow the procedures and specifications below to secure your safety equipment.

1. The equipment must be ordered within 60 days of notification of the stipend approval, **(March 13, 2025).**
2. The 100 Club will reimburse your agency within 14 days of receiving a paid invoice and current form W-9.
3. All invoices are to be dated and signed by the head of the requesting agency or their designee and must be submitted for reimbursement within 120 days of this notice. Delays directly responsible by the agency may result in forfeiture of the stipend.
4. Upon the agency receiving the items ordered, please provide the invoice, letter of confirmation and a copy of the check used for the purchase. This should be signed by the authorized person for that agency. These documents should be sent to the 100 Club along with the correct mailing address for the reimbursement check.

(You must note in the letter that the items were received in satisfactory condition).
5. The 100 Club will verify the original request. Reimbursements or payments will only be made for the original amount requested and approved and will not exceed the amount of the invoice.
6. 100 Club will coordinate with your agency a check acceptance meeting and photograph.
7. A Safety Enhancement (SES) Program Report will be due by March 31, 2025, or prior to applying for a new stipend within the same funding year. The report can be found on our website at www.100club.org and submitted through the portal. Failure to submit the report will disqualify the agency for future SES funding.

If you have any questions, please call or email Erin Purce, Agency Program Manager at 480-588-8818 or Erin@100club.org.

Sincerely,

Angela Harrolle
CEO/President

The 100 Club of Arizona is a non-profit organization that provides immediate financial assistance to families of public safety officers and firefighters who are seriously injured or killed in the line of duty and to provide resources to enhance their safety and well-being.

Tubac Fire District

2227 E I-19 Frontage Rd
Tubac, AZ 85646
520.398.2255



Monthly Financial Report – December 2024

Attached are the following for your information and review:

1. Balance Sheet as of December 31, 2024.
2. Summary of Reconciled Cash Balances as of December 31, 2024.
3. Income Statement of Revenues and Expenditures for December 2024 including budget to actual and year-to-date balances.
4. Income vs. Expenses Graph for FY 24/25.
5. Fixed Asset Additions and Disposals for FY 24/25.
6. Liabilities & Securities for FY 24/25.
7. Fleet Repairs & Maintenance Expenses.
8. Station Utilities, Supplies, and Repairs & Maintenance Expenses.
9. Board Presentation.
10. Monthly Transaction Report.
11. 12-Month Cash Flow.

Key points:

- Total Revenue for December is \$905,118 which is \$277,785 over budget.
 - Non-Levy Revenue is \$125,954 which is \$55,329 over budget due to higher than anticipated Prop 207 monies, increase in ambulance revenue and higher interest earnings.
 - Tax Revenue for December is \$779,163, which is over budget by \$222,455.
- Operating Expenses for December totaled \$292,275, which is under budget by \$44,042 driven by lower wages and associated benefit costs.
- YTD Total Revenue is \$3,449,867 which is \$148,453 over budget driven by increase income from ambulance transports and interest income.
- YTD Total Expense is \$2,205,304 which is \$130,601 under budget driven by lower wages and associated benefit costs.
- Cash balance as of December 2024 is \$11,871,851 which is up \$4,889,274 from last year.

Please contact the Finance Director for any questions or concerns regarding this report.

This report and the attached detail reports have been reviewed and approved by the Fire Board.

Board Clerk

Date

Tubac Fire District
Balance Sheet
As of December 31, 2024

	Dec 31, 24	Dec 31, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1132 · Bond Proceeds Account	4,411,356.75	0.00	4,411,356.75
1133 · LGIP - State Investment Account	4,486,176.32	4,259,446.98	226,729.34
1127 · Cash with County Treasurer	589,629.30	392,523.16	197,106.14
1129 · Operational	1,524,192.63	1,336,768.23	187,424.40
1130 · Savings Acct.	248,146.94	447,981.27	-199,834.33
1131 · Bond Account	612,348.78	545,856.68	66,492.10
Total Checking/Savings	11,871,850.72	6,982,576.32	4,889,274.40
Accounts Receivable			
1245 · Property Tax Receivable	291,767.58	266,992.23	24,775.35
1205 · Other Receivables	41,319.03	1,968.92	39,350.11
1250 · Ambulance Receivable	326,486.44	258,541.79	67,944.65
1251 · Allowance for Ambulance Receiv	-165,622.66	-151,616.81	-14,005.85
Total Accounts Receivable	493,950.39	375,886.13	118,064.26
Other Current Assets			
19000 · Suspense	-36,992.72	0.00	-36,992.72
1733 · Right to Use Subscription	137,459.31	137,459.31	0.00
1732 · Right to Use Vehicles	59,505.76	59,505.76	0.00
1737 · Right to Use Amortization	-38,272.45	-38,272.45	0.00
1270 · Lease Receivable	213,546.00	213,546.00	0.00
1400 · Prepaid Expense	73,399.00	15,969.61	57,429.39
1499 · Undeposited Funds	0.00	100.00	-100.00
Total Other Current Assets	408,644.90	388,308.23	20,336.67
Total Current Assets	12,774,446.01	7,746,770.68	5,027,675.33
Fixed Assets			
1750 · CIP	161,076.80	56,313.20	104,763.60
1711 · Land - Non-depreciable	257,352.00	257,352.00	0.00
1745 · AD - Equipment	-1,787,119.94	-1,683,339.38	-103,780.56
1735 · AD - Vehicles	-2,630,718.62	-2,499,947.91	-130,770.71
1725 · AD - Building	-2,372,275.33	-2,215,169.14	-157,106.19
1730 · Vehicles	3,038,533.51	2,947,213.83	91,319.68
1740 · Equipment	2,027,885.04	1,987,714.61	40,170.43
1720 · Buildings & Improvements	6,288,912.17	6,155,658.67	133,253.50
Total Fixed Assets	4,983,645.63	5,005,795.88	-22,150.25

Tubac Fire District
Balance Sheet
As of December 31, 2024

	Dec 31, 24	Dec 31, 23	\$ Change
Other Assets			
1960 · Risk Pool Capitalization	25,881.50	25,881.50	0.00
1958 · Net PSPRS OPEB Asset TR 3	3,021.00	3,021.00	0.00
1957 · Net Pension Asset PSPRS TR3	13,736.00	13,736.00	0.00
1918 · Deferred Outflow PSPRS OPEB TR3	787.00	787.00	0.00
1917 · Deferred Outflows PSPRS TR 3	107,462.00	107,462.00	0.00
1956 · Net OPEB Asset	174,407.00	174,407.00	0.00
1916 · Deferred outflow - PSPRS OPEB	8,018.00	8,018.00	0.00
1915 · Deferred outflows - PSPRS	1,387,833.00	1,387,833.00	0.00
Total Other Assets	1,721,145.50	1,721,145.50	0.00
TOTAL ASSETS	19,479,237.14	14,473,712.06	5,005,525.08
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	59,948.36	31,919.76	28,028.60
Total Accounts Payable	59,948.36	31,919.76	28,028.60
Credit Cards			
2010 · Bank of America Credit Card	4,172.30	3,989.17	183.13
Total Credit Cards	4,172.30	3,989.17	183.13
Other Current Liabilities			
2070 · Deferred Inflows - Leases	205,965.00	205,965.00	0.00
2316 · Deferred Inflows - PSPRS OPEB	80,824.00	80,824.00	0.00
2318 · Deferred Inflows PSPRS OPEB TR3	297.00	297.00	0.00
2317 · Deferred Inflows PSPRS TR3	5,433.00	5,433.00	0.00
2230 · Accrued Interest	1,386.14	1,386.14	0.00
2030 · Compensated Absences Payable	116,776.40	112,803.10	3,973.30
2020 · Accrued Wages	41,493.80	30,484.91	11,008.89
2315 · Deferred Inflows - PSPRS	583,470.00	583,470.00	0.00
2100 · Payroll Liabilities	21,957.14	17,289.66	4,667.48
Total Other Current Liabilities	1,057,602.48	1,037,952.81	19,649.67
Total Current Liabilities	1,121,723.14	1,073,861.74	47,861.40

7:20 AM

01/23/25

Accrual Basis

Tubac Fire District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>	<u>Dec 31, 23</u>	<u>\$ Change</u>
Long Term Liabilities			
2322 · 2024 Bond Premium	189,769.74	0.00	189,769.74
2321 · 2024 Bonds Payable	4,295,000.00	0.00	4,295,000.00
1738 · SBITA Amortization	24,933.67	24,933.67	0.00
2605 · Subscription Liability	109,300.02	109,300.02	0.00
2335 · F150 Leases Payable	0.00	15,062.24	-15,062.24
2330 · Ambulance Lease Payable	59,651.79	88,502.84	-28,851.05
2355 · Net Pension Liability - PSPRS	3,133,079.00	3,133,079.00	0.00
2320 · Bond Payable	1,818,836.37	2,247,641.79	-428,805.42
Total Long Term Liabilities	<u>9,630,570.59</u>	<u>5,618,519.56</u>	<u>4,012,051.03</u>
Total Liabilities	10,752,293.73	6,692,381.30	4,059,912.43
Equity			
3001 · Unrestricted	5,669,343.61	5,003,301.05	666,042.56
3510 · Restricted	-79,899.00	-79,899.00	0.00
3530 · Net Investment in Capital Asset	2,016,901.60	2,016,901.60	0.00
Net Income	1,120,597.20	841,027.11	279,570.09
Total Equity	<u>8,726,943.41</u>	<u>7,781,330.76</u>	<u>945,612.65</u>
TOTAL LIABILITIES & EQUITY	<u>19,479,237.14</u>	<u>14,473,712.06</u>	<u>5,005,525.08</u>

Tubac Fire District
Summary of Reconciled Cash Balances
 Period Ending 12/31/24

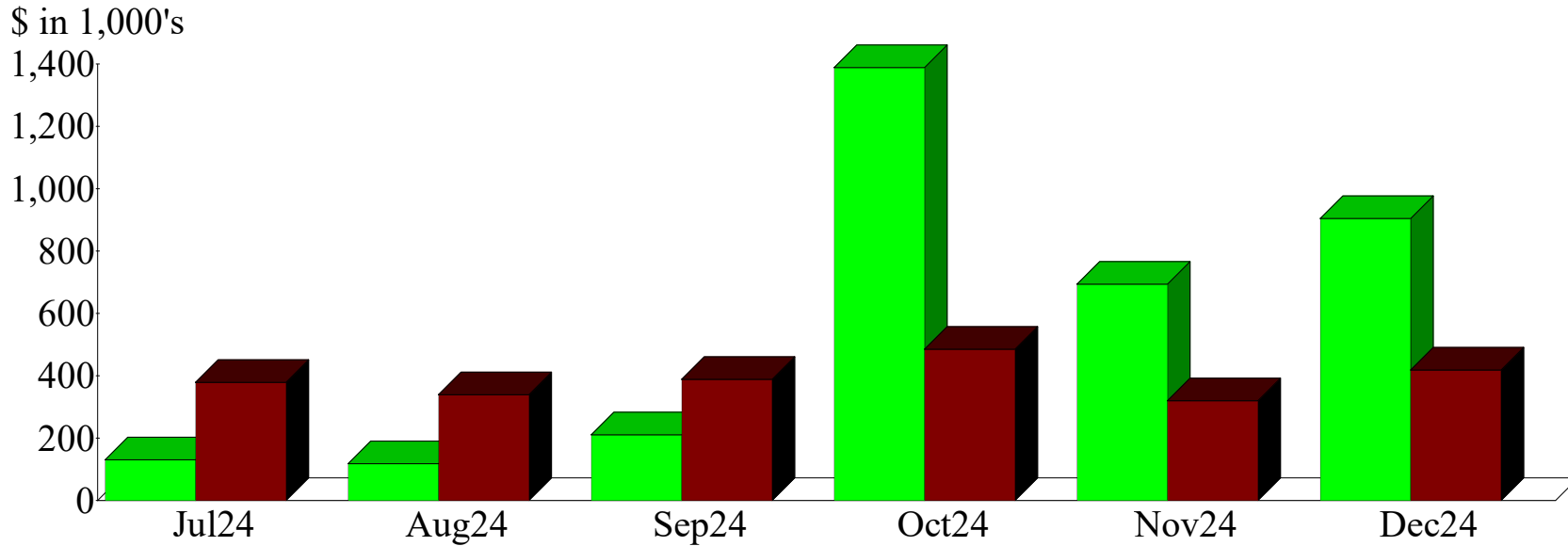
	Bank of America Checking	Santa Cruz County General Fund	Bank of America Savings	Santa Cruz County Bond Account	LGIP - State Investment Account	Western Alliance Bond Proceed Account*
	<u>12/31/2024</u>	<u>12/31/2024</u>	<u>12/31/2024</u>	<u>12/31/2024</u>	<u>12/31/2024</u>	<u>12/31/2024</u>
Beginning Balance	1,162,586.39	497,572.70	248,138.53	591,544.56	4,468,885.93	4,411,356.75
Cleared Transactions						
Checks and Payments	(335,897.87)	(497,572.70)		(126,260.25)	-	-
Deposits and Credits	700,287.57	578,588.47	8.41	147,064.47	17,290.39	-
Total Cleared Transactions	<u>364,389.70</u>	<u>81,015.77</u>	<u>8.41</u>	<u>20,804.22</u>	<u>17,290.39</u>	<u>-</u>
Cleared Balance	<u><u>1,526,976.09</u></u>	<u><u>578,588.47</u></u>	<u><u>248,146.94</u></u>	<u><u>612,348.78</u></u>	<u><u>4,486,176.32</u></u>	<u><u>4,411,356.75</u></u>
Uncleared Transactions						
Checks and Payments	(2,783.46)	-	-	-	-	-
Deposits and Credits	-	11,040.83	-	-	-	-
Total Uncleared Transactions	<u>(2,783.46)</u>	<u>11,040.83</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Register Balance as of 12/31/24	<u><u>1,524,192.63</u></u>	<u><u>589,629.30</u></u>	<u><u>248,146.94</u></u>	<u><u>612,348.78</u></u>	<u><u>4,486,176.32</u></u>	<u><u>4,411,356.75</u></u>

*Bank Statements were not available at the time of reporting

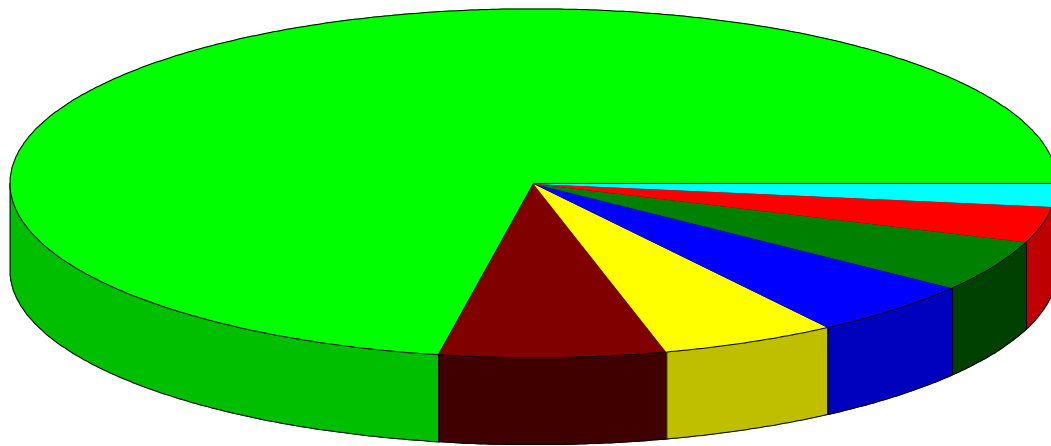
Tubac Fire District
Profit & Loss Budget Performance
 December 2024

	Dec 24	Budget	\$ Over Budget	Jul - Dec 24	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
Tax Revenues	779,163.43	556,708.00	222,455.43	2,678,957.93	2,702,665.00	-23,707.07	4,555,650.00
Non Tax Levy Revenue							
4200 · Miscellaneous Revenue	54,744.50	19,792.00	34,952.50	194,747.13	118,752.00	75,995.13	2,597,440.00
4110 · EMS Revenue	71,209.65	50,833.00	20,376.65	421,252.41	304,998.00	116,254.41	610,000.00
4120 · Wildland Revenue	0.00	0.00	0.00	154,909.34	174,999.00	-20,089.66	350,000.00
Total Non Tax Levy Revenue	125,954.15	70,625.00	55,329.15	770,908.88	598,749.00	172,159.88	3,557,440.00
Total Income	905,117.58	627,333.00	277,784.58	3,449,866.81	3,301,414.00	148,452.81	8,113,090.00
Gross Profit	905,117.58	627,333.00	277,784.58	3,449,866.81	3,301,414.00	148,452.81	8,113,090.00
Expense							
Personnel Expenses	215,525.59	254,837.00	-39,311.41	1,682,593.09	1,810,375.00	-127,781.91	3,630,817.00
Buildings & Land	14,969.65	21,888.00	-6,918.35	112,797.59	131,328.00	-18,530.41	262,650.00
Vehicles & Equipment	39,514.75	24,291.00	15,223.75	164,125.43	145,746.00	18,379.43	291,500.00
Communications & I.T.	8,306.33	12,811.00	-4,504.67	77,933.12	76,866.00	1,067.12	153,730.00
Travel & Training	2,578.54	5,958.00	-3,379.46	43,854.58	46,248.00	-2,393.42	92,500.00
Managerial Expenses	11,380.32	16,532.00	-5,151.68	124,000.62	125,342.00	-1,341.38	250,675.00
Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	382,940.00
Total Expense	292,275.18	336,317.00	-44,041.82	2,205,304.43	2,335,905.00	-130,600.57	5,064,812.00
Net Ordinary Income	612,842.40	291,016.00	321,826.40	1,244,562.38	965,509.00	279,053.38	3,048,278.00
Other Income/Expense							
Other Expense							
8010 · Bond Interest	126,260.25	126,261.00	-0.75	126,260.25	126,261.00	-0.75	252,522.00
Total Other Expense	126,260.25	126,261.00	-0.75	126,260.25	126,261.00	-0.75	252,522.00
Net Other Income	-126,260.25	-126,261.00	0.75	-126,260.25	-126,261.00	0.75	-252,522.00
Net Income	486,582.15	164,755.00	321,827.15	1,118,302.13	839,248.00	279,054.13	2,795,756.00

Income and Expense by Month July through December 2024



Expense Summary July through December 2024



Personnel Expenses	72.17%
Vehicles & Equipment	7.04
8010 · Bond Interest	5.42
Managerial Expenses	5.32
Buildings & Land	4.84
Communications & I.T.	3.34
Travel & Training	1.88
Total	\$2,331,564.68

By Account

TUBAC FIRE DISTRICT
Liabilities and Securities - FY24/25

LIABILITIES						
Description	TOTAL PRICE	CURRENT BALANCE	INTEREST RATE	FY24/25 PAYMENTS	NEXT PAYMENT	DATE OF PAYOFF
Bond Payable	\$6,795,000.00	\$1,818,836.37	2.36%	\$21,349.83	7/1/2025	7/1/2028
2024 Bond Payable	\$4,295,000.00	\$4,295,000.00	5.00%	\$104,910.42	7/1/2025	7/1/2043
Ambulance Lease Payable	\$195,131.69	\$59,651.79	3.71%	\$0.00	2/1/2025	2/1/2026
Net Pension Liability - PSPRS		\$3,133,079.00				
Totals		\$9,306,567.16		\$126,260.25		

SECURITIES				
Broker	CUSIP #	Description	Market Value	Maturity Date
Totals			\$0.00	

☞ Net balance owed = **\$9,306,567.16**

Tubac Fire District
Fleet Repairs & Maintenance
December 2024

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>
Apparatus			
Brush 1048			
12/26/2024	Larry H Miller	New Engine on Unit 1048	32,764.85
Total Brush 1048			32,764.85
Staff Vehicle 1051			
12/03/2024	JIM CLICK FORD	Service and Repairs on Unit 1051 Labor 526.90...	1,169.67
Total Staff Vehicle 1051			1,169.67
Total Apparatus			33,934.52
TOTAL			33,934.52

Tubac Fire District Station Utilities, Supplies, and Repairs & Maintenance December 2024

Date	Source Name	Memo	Amount
Stations			
Station 1			
12/01/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	60.00
12/02/2024	John Schwamm	Camera final	600.00
12/10/2024	EPCOR	Water bill For Nov 2024	25.20
12/10/2024	Century Link 333219165	Monthly Fax and 911 Emergency Call Box Service	180.96
12/17/2024	Unisource Energy Services (Electric)	2227 E. Frontage RD 11.15.24 - 12.16.24	212.08
12/18/2024	Unisource Energy Services (Gas)	Gas Bill for 11/15/24 - 12/16/24 2227 E. Frontage Rd	21.72
12/19/2024	Direct TV - 9236	TV Current Charges for Service Period 12/18/24 - 01/17...	164.98
12/24/2024	EPCOR	Water bill For Dec 2024	36.79
12/30/2024	Waste Management of Tucson	Trash Service for 2239 E Frontage Rd 01/01/25 - 01/31/25	260.78
Total Station 1			1,562.51
Station 2			
12/01/2024	Central Alarm	Access Control Full Service, 12/01/24 - 12/31/24	60.00
12/01/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	60.00
12/03/2024	Liberty Utilities AZ A/C 200007327162	Water Service	321.11
12/03/2024	Arizona Propane	PROPANE	395.34
12/10/2024	Century Link 333222406	Monthly Fax Service	69.96
12/11/2024	Liberty Utilities AZ A/C 200007327162	Water Service	317.12
12/12/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	60.00
12/23/2024	Unisource Energy Services (Electric)	455 Camino Agosto 11.21.24 - 12.20.24	157.66
12/23/2024	Unisource Energy Services (Electric)	563 Camino Lito Galindo 11.21.24 - 12.20.24	950.07
12/28/2024	Direct TV - 9885	Direct TV Current Charges for Service Period 12/27/24 ...	152.99
12/30/2024	Waste Management of Tucson	Trash Service for 2239 E Frontage Rd 01/01/25 - 01/31/25	466.73
Total Station 2			3,010.98
Station 3			
12/02/2024	Liberty Utilities AZ A/C 200007327170	Water Bill 333 CAMINO JOSEFINA: 10/25/24 - 11/25/24	185.37
12/03/2024	Direct TV - 0393	Direct TV Current Charges for Service Period 12/02/24 ...	172.98
12/11/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	149.00
12/17/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	149.00
12/26/2024	Unisource Energy Services (Electric)	333 Camino Josephina 11.22.24 - 12.23.24	1,222.73
Total Station 3			1,879.08
Station 4			
12/01/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	152.00
12/01/2024	Esquivel Bros. Electric LLC	Worked on Exterior light.	600.00
12/02/2024	Liberty Utilities AZ A/C 200007327188	Water Bill for 149 Ruta Camaron: 10/26/24 - 11/26/24	521.77
12/06/2024	Direct TV - 2827	Direct TV Current Charges for Service Period 12/05 - ///	172.98

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01/23/25

Accrual Basis

Tubac Fire District
Station Utilities, Supplies, and Repairs & Maintenance
December 2024

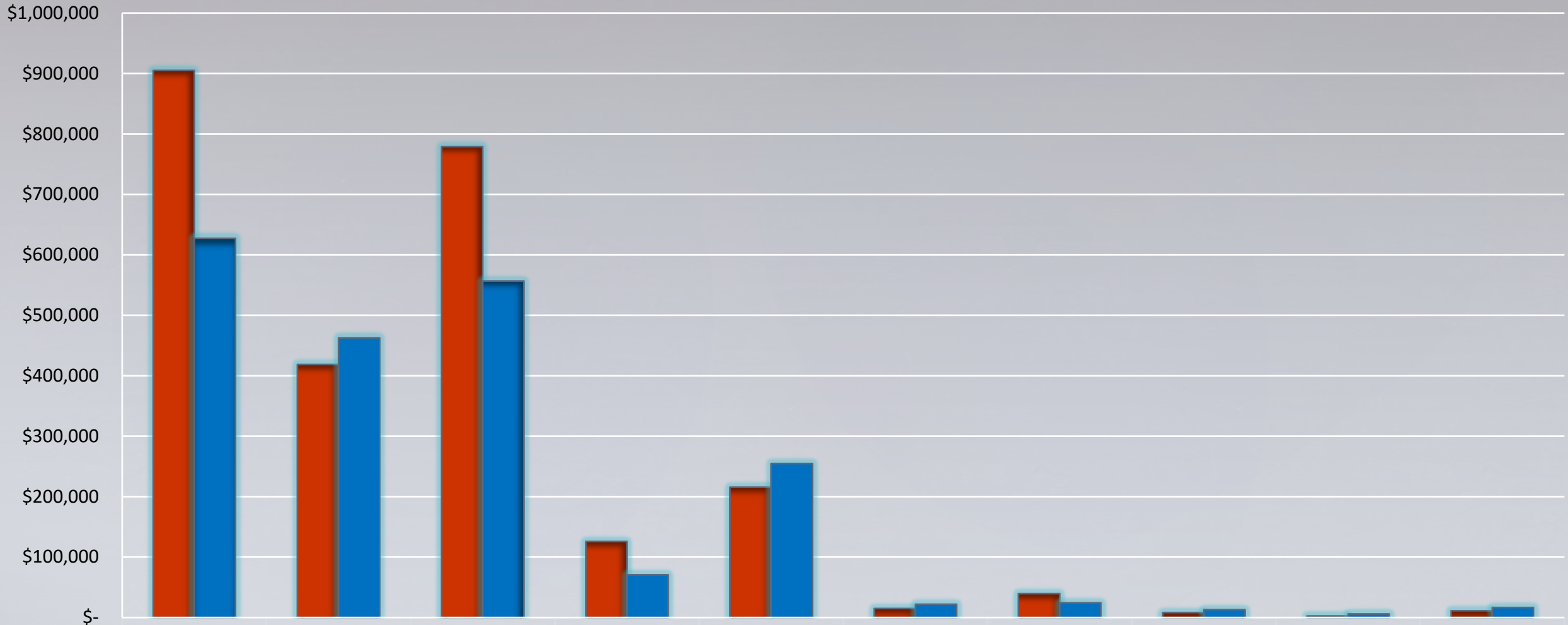
<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>
12/17/2024	Terminix	Commercial Pest Control Location: 1360 W. Frontage ...	152.00
12/30/2024	Unisource Energy Services (Electric)	149 Ruta Camaron 11/25/24 - 12/26/24	1,083.47
Total Station 4			2,682.22
Total Stations			9,134.79
TOTAL			9,134.79

Financial Report

December 2024

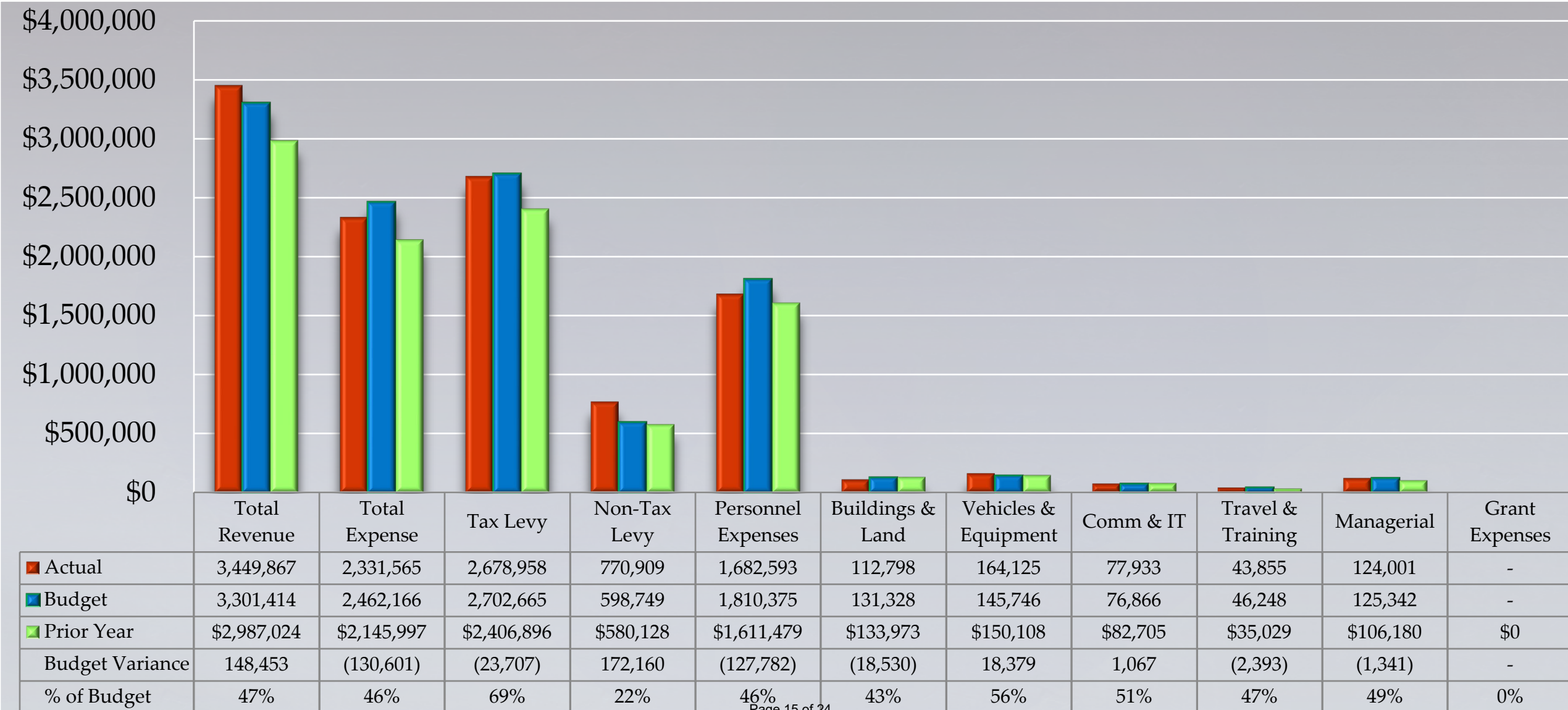


December 2024

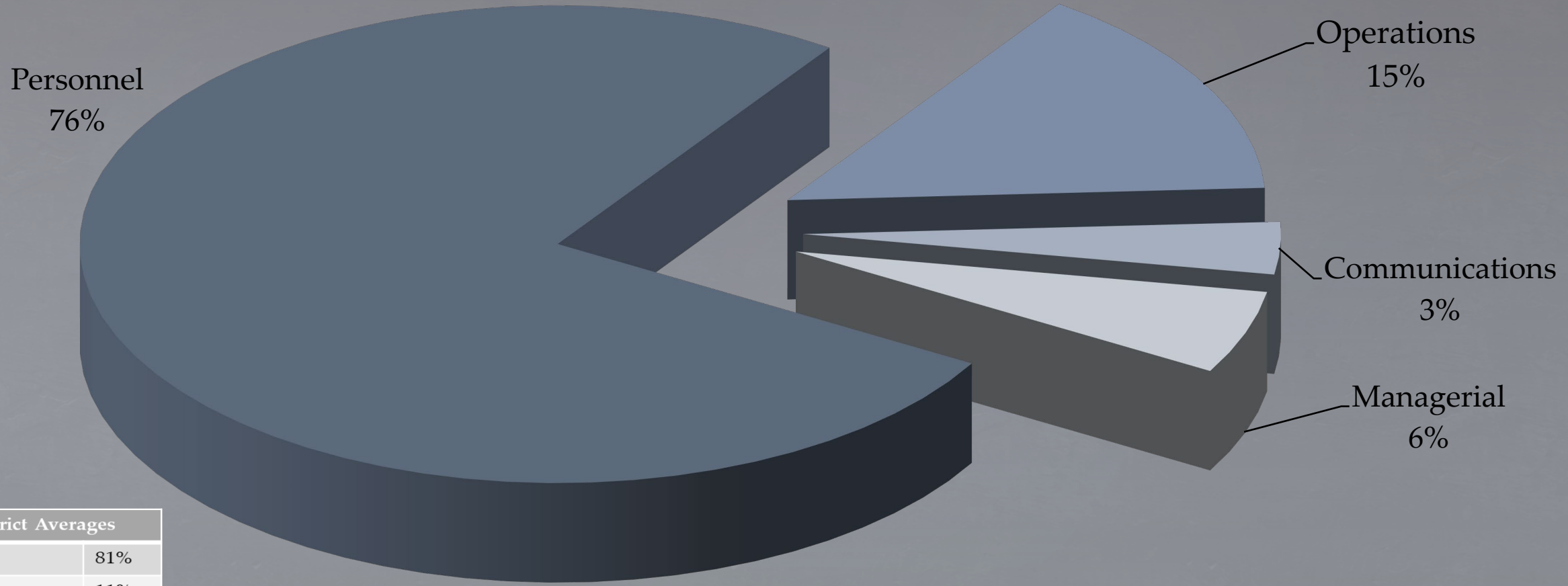


Actual	\$905,118	\$418,535	\$779,163	\$125,954	\$215,526	\$14,970	\$39,515	\$8,306	\$2,579	\$11,380
Budget	\$627,333	\$462,578	\$556,708	\$70,625	\$254,837	\$21,888	\$24,291	\$12,811	\$5,958	\$16,532
Variance	277,785	(44,043)	222,455	55,329	(39,311)	(6,918)	15,224	(4,505)	(3,379)	(5,152)

Fiscal Year to Date Budget to Actual

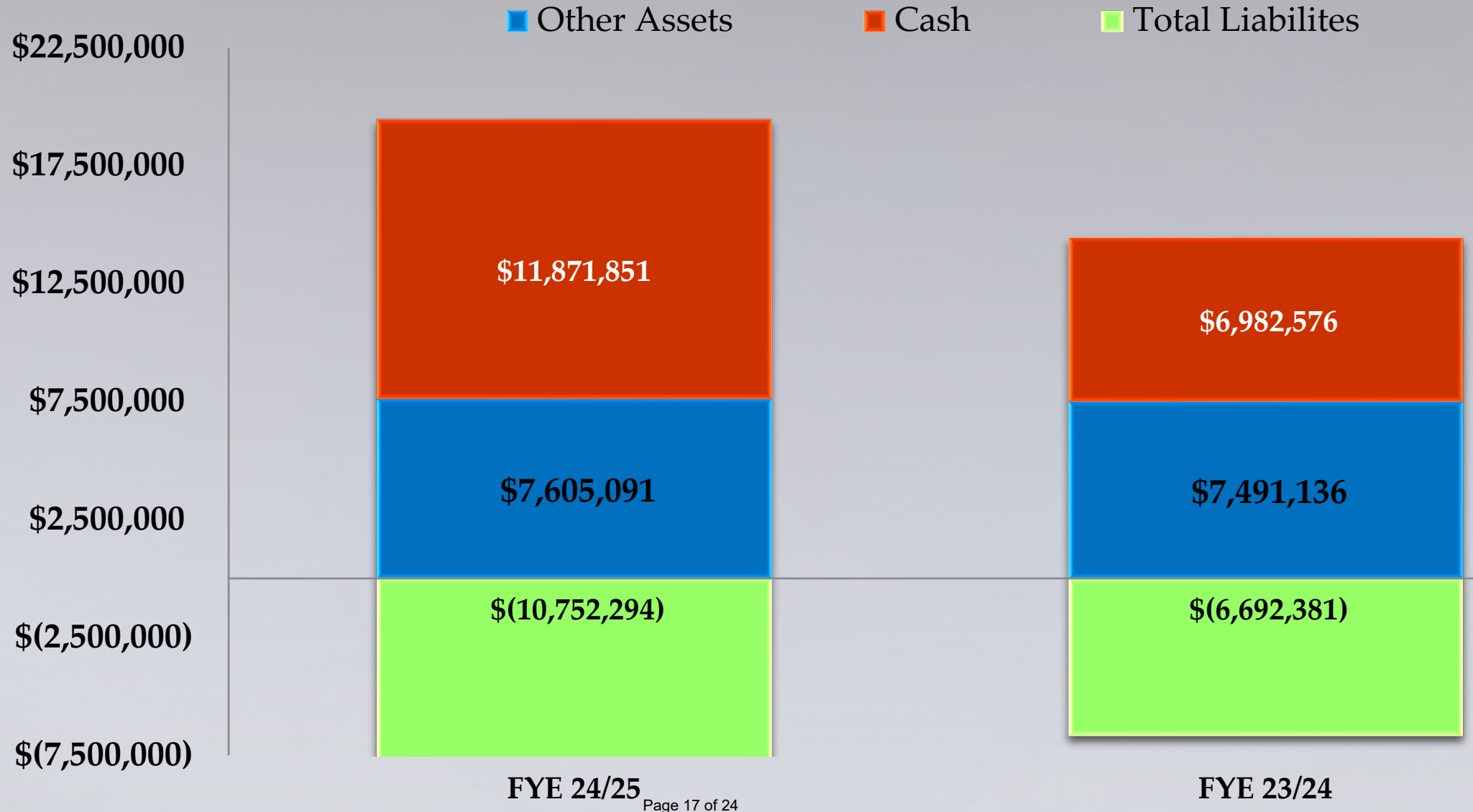


Percentage of Expenses Year to Date



Fire District Averages	
Personnel	81%
Operations	11%
Communications	2%
Administrative	6%

Cash Position



7:23 AM
 01/23/25
 Accrual Basis

Tubac Fire District
Monthly Transaction Report
 December 2024

Type	Date	Num	Name	Memo	Amount	Balance
1133 · LGIP - State Investment Account						
Deposit	12/31/202			Interest	17,290.39	17,290.39
Total 1133 · LGIP - State Investment Account					17,290.39	17,290.39
1072 · Bill.com Money Out Clearing						
Bill Pmt ...	12/10/202	Bill.c...	Coppersmith Brockelman PLC	https://app01.us.bill....	-520.00	-520.00
Bill Pmt ...	12/10/202	Bill.c...	Verizon	https://app01.us.bill....	-100.68	-620.68
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Electric)	https://app01.us.bill....	-1,190.38	-1,811.06
Bill Pmt ...	12/10/202	Bill.c...	Rio Rico Sanitation 85133	https://app01.us.bill....	-255.00	-2,066.06
Bill Pmt ...	12/10/202	Bill.c...	Waste Management of Tucson	https://app01.us.bill....	-261.16	-2,327.22
Bill Pmt ...	12/10/202	Bill.c...	AT&T Mobility	https://app01.us.bill....	-1,313.71	-3,640.93
Bill Pmt ...	12/10/202	Bill.c...	Century Link 333222406	https://app01.us.bill....	-69.96	-3,710.89
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Gas)	https://app01.us.bill....	-21.38	-3,732.27
Bill Pmt ...	12/10/202	Bill.c...	J1 Plumbing	https://app01.us.bill....	-2,850.00	-6,582.27
Bill Pmt ...	12/10/202	Bill.c...	Santa Rita Fire District	https://app01.us.bill....	-202.00	-6,784.27
Bill Pmt ...	12/10/202	Bill.c...	JIM CLICK FORD	https://app01.us.bill....	-1,867.18	-8,651.45
Bill Pmt ...	12/10/202	Bill.c...	Great America Leasing Corp.	https://app01.us.bill....	-373.10	-9,024.55
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-86.88	-9,111.43
Bill Pmt ...	12/10/202	Bill.c...	Santa Rita Fire District	https://app01.us.bill....	-221.00	-9,332.43
Bill Pmt ...	12/10/202	Bill.c...	Streamline	https://app01.us.bill....	-500.00	-9,832.43
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Electric)	https://app01.us.bill....	-174.79	-10,007.22
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-97.74	-10,104.96
Bill Pmt ...	12/10/202	Bill.c...	EPCOR	https://app01.us.bill....	-25.20	-10,130.16
Bill Pmt ...	12/10/202	Bill.c...	Pacific Office Automation	https://app01.us.bill....	-548.99	-10,679.15
Bill Pmt ...	12/10/202	Bill.c...	Fry Fire District*	https://app01.us.bill....	-3,052.88	-13,732.03
Bill Pmt ...	12/10/202	Bill.c...	John Schwamm	https://app01.us.bill....	-600.00	-14,332.03
Bill Pmt ...	12/10/202	Bill.c...	Pitney Bowes Global Financial Services LL	https://app01.us.bill....	-86.67	-14,418.70
Bill Pmt ...	12/10/202	Bill.c...	Waxie Sanitary Supply	https://app01.us.bill....	-523.33	-14,942.03
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-85.79	-15,027.82
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-32.58	-15,060.40
Bill Pmt ...	12/10/202	Bill.c...	Direct TV - 9236	https://app01.us.bill....	-164.98	-15,225.38
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Electric)	https://app01.us.bill....	-209.20	-15,434.58
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-65.16	-15,499.74
Bill Pmt ...	12/10/202	Bill.c...	Bound Tree	https://app01.us.bill....	-3,028.64	-18,528.38

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01/23/25
Accrual Basis

Tubac Fire District
Monthly Transaction Report
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt ...	12/10/202	Bill.c...	Ohana Direct Primary Care, LLC	https://app01.us.bill....	-200.00	-18,728.38
Bill Pmt ...	12/10/202	Bill.c...	Century Link 333219165	https://app01.us.bill....	-180.36	-18,908.74
Bill Pmt ...	12/10/202	Bill.c...	EMI Health	https://app01.us.bill....	-2,007.60	-20,916.34
Bill Pmt ...	12/10/202	Bill.c...	Waxie Sanitary Supply	https://app01.us.bill....	-110.69	-21,027.03
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Electric)	https://app01.us.bill....	-950.79	-21,977.82
Bill Pmt ...	12/10/202	Bill.c...	Waste Management of Tucson	https://app01.us.bill....	-241.73	-22,219.55
Bill Pmt ...	12/10/202	Bill.c...	James Vincent Group	https://app01.us.bill....	-4,650.00	-26,869.55
Bill Pmt ...	12/10/202	Bill.c...	Direct TV - 9885	https://app01.us.bill....	-159.24	-27,028.79
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Electric)	https://app01.us.bill....	-1,211.50	-28,240.29
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-32.58	-28,272.87
Bill Pmt ...	12/10/202	Bill.c...	W.S. Darley & Co.	https://app01.us.bill....	-9,828.09	-38,100.96
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-519.08	-38,620.04
Bill Pmt ...	12/10/202	Bill.c...	MetLife	https://app01.us.bill....	-1,507.31	-40,127.35
Bill Pmt ...	12/10/202	Bill.c...	Rio Rico Sanitation 84863	https://app01.us.bill....	-255.00	-40,382.35
Bill Pmt ...	12/10/202	Bill.c...	Goldsmith and Mendoza PLLC	https://app01.us.bill....	-1,200.00	-41,582.35
Bill Pmt ...	12/10/202	Bill.c...	Mariposa Community Health Center	https://app01.us.bill....	-3,348.26	-44,930.61
Bill Pmt ...	12/10/202	Bill.c...	Unisource Energy Services (Gas)	https://app01.us.bill....	-21.38	-44,951.99
Bill Pmt ...	12/10/202	Bill.c...	Liberty Utilities AZ A/C 200007327162	https://app01.us.bill....	-321.11	-45,273.10
Bill Pmt ...	12/10/202	Bill.c...	Nogales Tactical LLC*	https://app01.us.bill....	-1,332.02	-46,605.12
Bill Pmt ...	12/10/202	Bill.c...	Legal Shield	https://app01.us.bill....	-214.40	-46,819.52
General ...	12/10/202	2024...		BILL 12/10/24 Paya...	46,819.52	0.00
Bill Pmt ...	12/13/202	Bill.c...	Direct TV - 2827	https://app01.us.bill....	-172.98	-172.98
Bill Pmt ...	12/13/202	Bill.c...	Verizon	https://app01.us.bill....	-1,162.12	-1,335.10
Bill Pmt ...	12/13/202	Bill.c...	Liberty Utilities AZ A/C 200007327188	https://app01.us.bill....	-521.77	-1,856.87
Bill Pmt ...	12/13/202	Bill.c...	Terminix	https://app01.us.bill....	-60.00	-1,916.87
Bill Pmt ...	12/13/202	Bill.c...	Human Resource Strategies	https://app01.us.bill....	-500.00	-2,416.87
Bill Pmt ...	12/13/202	Bill.c...	Terminix	https://app01.us.bill....	-152.00	-2,568.87
Bill Pmt ...	12/13/202	Bill.c...	Esquivel Bros. Electric LLC	https://app01.us.bill....	-1,241.88	-3,810.75
Bill Pmt ...	12/13/202	Bill.c...	Esquivel Bros. Electric LLC	https://app01.us.bill....	-600.00	-4,410.75
Bill Pmt ...	12/13/202	Bill.c...	Nextrio, LLC	https://app01.us.bill....	-4,398.00	-8,808.75
Bill Pmt ...	12/13/202	Bill.c...	Bianca Hamric	https://app01.us.bill....	-1,461.00	-10,269.75
Bill Pmt ...	12/13/202	Bill.c...	JIM CLICK FORD	https://app01.us.bill....	-1,169.67	-11,439.42
Bill Pmt ...	12/13/202	Bill.c...	Liberty Utilities AZ A/C 200007327170	https://app01.us.bill....	-185.37	-11,624.79
Bill Pmt ...	12/13/202	Bill.c...	Verizon	https://app01.us.bill....	-1,453.08	-13,077.87
Bill Pmt ...	12/13/202	Bill.c...	Ohana Direct Primary Care, LLC	https://app01.us.bill....	-25.00	-13,102.87

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 01/23/25
 Accrual Basis

Tubac Fire District
Monthly Transaction Report
 December 2024

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt ...	12/13/202	Bill.c...	Nextrio, LLC	https://app01.us.bill....	-842.39	-13,945.26
Bill Pmt ...	12/13/202	Bill.c...	Terminix	https://app01.us.bill....	-60.00	-14,005.26
Bill Pmt ...	12/13/202	Bill.c...	Arizona Propane	https://app01.us.bill....	-395.34	-14,400.60
Bill Pmt ...	12/13/202	Bill.c...	James Vincent Group	https://app01.us.bill....	-4,200.00	-18,600.60
Bill Pmt ...	12/13/202	Bill.c...	Terminix	https://app01.us.bill....	-149.00	-18,749.60
General ...	12/13/202	2024...		BILL 12/13/24 Paya...	18,749.60	0.00
Bill Pmt ...	12/20/202	Bill.c...	Bound Tree	https://app01.us.bill....	-377.97	-377.97
General ...	12/20/202	2024...		BILL 12/20/24 Paya...	377.97	0.00
Bill Pmt ...	12/27/202	Bill.c...	Voyager Fleet Systems Inc	https://app01.us.bill....	-3,512.20	-3,512.20
Bill Pmt ...	12/27/202	Bill.c...	Rio Rico Sanitation 85133	https://app01.us.bill....	-510.00	-4,022.20
Bill Pmt ...	12/27/202	Bill.c...	Rio Rico Sanitation 84863	https://app01.us.bill....	-255.00	-4,277.20
Bill Pmt ...	12/27/202	Bill.c...	Central Alarm	https://app01.us.bill....	-60.00	-4,337.20
Bill Pmt ...	12/27/202	Bill.c...	Terminix	https://app01.us.bill....	-152.00	-4,489.20
Bill Pmt ...	12/27/202	Bill.c...	CenturyLink	https://app01.us.bill....	-7.50	-4,496.70
Bill Pmt ...	12/27/202	Bill.c...	Linde 8440	https://app01.us.bill....	-531.97	-5,028.67
Bill Pmt ...	12/27/202	Bill.c...	Ohana Direct Primary Care, LLC	https://app01.us.bill....	-588.00	-5,616.67
Bill Pmt ...	12/27/202	Bill.c...	Linde 3502	https://app01.us.bill....	-716.78	-6,333.45
Bill Pmt ...	12/27/202	Bill.c...	Linde 9892	https://app01.us.bill....	-215.10	-6,548.55
Bill Pmt ...	12/27/202	Bill.c...	Banner Health Univ Med Cntr Tucson	https://app01.us.bill....	-17.80	-6,566.35
Bill Pmt ...	12/27/202	Bill.c...	HAAS ALERT	https://app01.us.bill....	-3,992.00	-10,558.35
Bill Pmt ...	12/27/202	Bill.c...	Fry Fire District*	https://app01.us.bill....	-1,978.31	-12,536.66
Bill Pmt ...	12/27/202	Bill.c...	Terminix	https://app01.us.bill....	-149.00	-12,685.66
Bill Pmt ...	12/27/202	Bill.c...	Quill Corporation	https://app01.us.bill....	-94.12	-12,779.78
Bill Pmt ...	12/27/202	Bill.c...	Terminix	https://app01.us.bill....	-60.00	-12,839.78
Bill Pmt ...	12/27/202	Bill.c...	Coppersmith Brockelman PLC	https://app01.us.bill....	-160.00	-12,999.78
General ...	12/27/202	2024...		BILL 12/27/24 Paya...	12,999.78	0.00
Bill Pmt ...	12/31/202	Bill.c...	DL Norton General Contracting, Inc.*	https://app01.us.bill....	-20,000.00	-20,000.00
General ...	12/31/202	2024...		BILL 12/31/24 Paya...	20,000.00	0.00
Total 1072 · Bill.com Money Out Clearing					0.00	0.00

7:23 AM
01/23/25
Accrual Basis

Tubac Fire District
Monthly Transaction Report
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
1127 · Cash with County Treasurer						
Deposit	12/19/202			Property Tax- Nove...	-497,572.70	-497,572.70
General ...	12/31/202	2024...		to record prop tax f...	578,564.25	80,991.55
Deposit	12/31/202			Interest	24.22	81,015.77
Total 1127 · Cash with County Treasurer					81,015.77	81,015.77
1129 · Operational						
Deposit	12/02/202			Deposit	14,058.54	14,058.54
Deposit	12/02/202			Deposit	1,908.04	15,966.58
Check	12/02/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-1,517.69	14,448.89
Check	12/02/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-2,105.04	12,343.85
Check	12/02/202	ACH	Bank of America	372682813889-Mer...	-801.21	11,542.64
Deposit	12/03/202			Deposit	1,250.00	12,792.64
Check	12/03/202	ACH	Aetna	Bill Number J19487...	-20,464.48	-7,671.84
Check	12/03/202	ACH	PUBLIC SAFETY PERSONAL RETIREMENT SY...	Pay Period Ending ...	-21,515.30	-29,187.14
Deposit	12/04/202			Deposit	9,208.33	-19,978.81
Deposit	12/04/202			Deposit	650.41	-19,328.40
Deposit	12/05/202			Deposit	124.85	-19,203.55
Deposit	12/06/202			Deposit	3,373.26	-15,830.29
Check	12/06/202	EFT	Bill.com		-174.80	-16,005.09
Deposit	12/09/202			Deposit	5,230.77	-10,774.32
Deposit	12/09/202			Deposit	150.00	-10,624.32
Check	12/09/202	ACH	Health Equity	Monthly Fees for D...	-12.50	-10,636.82
Deposit	12/10/202			Deposit	60.00	-10,576.82
Deposit	12/10/202			Deposit	2,439.65	-8,137.17
Deposit	12/10/202			Deposit	677.77	-7,459.40
General ...	12/10/202	2024...		BILL 12/10/24 Paya...	-46,819.52	-54,278.92
Deposit	12/11/202			Deposit	2,841.81	-51,437.11
Deposit	12/11/202			Deposit	19.76	-51,417.35
Deposit	12/12/202			Deposit	2,725.82	-48,691.53
Deposit	12/12/202			Deposit	1,292.77	-47,398.76
Deposit	12/13/202			Deposit	1,571.01	-45,827.75
Check	12/13/202	ACH	Bank of America	5589621821324937...	-8,085.27	-53,913.02
General ...	12/13/202	2024...			-61,736.77	-115,649.79

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Accrual Basis

Tubac Fire District
Monthly Transaction Report
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
General ...	12/13/202	2024...			-474.48	-116,124.27
General ...	12/13/202	2024...			-10,357.70	-126,481.97
General ...	12/13/202	2024...			-396.10	-126,878.07
General ...	12/13/202	2024...			-950.30	-127,828.37
General ...	12/13/202	2024...		BILL 12/13/24 Paya...	-18,749.60	-146,577.97
Check	12/16/202	26103	Security Benefit	Pay Period Ending ...	-75.00	-146,652.97
Check	12/16/202	26104	Green Valley F.F.A.	Pay Period Ending ...	-324.00	-146,976.97
Deposit	12/16/202			Deposit	215.50	-146,761.47
General ...	12/16/202	2024...		FDMS	-42.93	-146,804.40
Check	12/17/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-2,454.02	-149,258.42
Check	12/17/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-1,517.69	-150,776.11
Deposit	12/17/202			Deposit	6,251.42	-144,524.69
Deposit	12/18/202			Deposit	485.24	-144,039.45
Deposit	12/18/202			Deposit	250.00	-143,789.45
Deposit	12/18/202			Deposit	2,021.61	-141,767.84
Deposit	12/18/202			Deposit	1,959.50	-139,808.34
Check	12/18/202	ACH	PUBLIC SAFETY PERSONAL RETIREMENT SY...	Pay Period Ending ...	-23,307.02	-163,115.36
Check	12/18/202	ACH	Aflac	Billing Period: Nove...	-418.68	-163,534.04
Deposit	12/19/202			Deposit	31,157.57	-132,376.47
Deposit	12/19/202			Deposit	497,572.70	365,196.23
General ...	12/19/202	2024...		Return Item Charge...	-3,556.31	361,639.92
Deposit	12/20/202			Deposit	1,795.16	363,435.08
Deposit	12/20/202			Deposit	3,753.67	367,188.75
Deposit	12/20/202			Deposit	1,650.72	368,839.47
General ...	12/20/202	2024...		BILL 12/20/24 Paya...	-377.97	368,461.50
Deposit	12/23/202			Deposit	194.70	368,656.20
Deposit	12/24/202			Deposit	92,903.48	461,559.68
Deposit	12/24/202			Deposit	179.32	461,739.00
Check	12/26/202	26105	Green Valley F.F.A.	Pay Period Ending ...	-324.00	461,415.00
Check	12/26/202	26106	Security Benefit	Pay Period Ending ...	-75.00	461,340.00
Deposit	12/26/202			Deposit	1,327.94	462,667.94
Deposit	12/26/202			Deposit	3,035.67	465,703.61
Deposit	12/26/202			Deposit	1,601.40	467,305.01
General ...	12/27/202	2024...			-59,175.01	408,130.00
General ...	12/27/202	2024...			-1,019.56	407,110.44

7:23 AM
01/23/25
Accrual Basis

Tubac Fire District
Monthly Transaction Report
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
General ...	12/27/202	2024...			-10,493.52	396,616.92
General ...	12/27/202	2024...			-408.40	396,208.52
General ...	12/27/202	2024...			-1,650.30	394,558.22
General ...	12/27/202	2024...		BILL 12/27/24 Paya...	-12,999.78	381,558.44
Deposit	12/27/202			Deposit	577.39	382,135.83
Check	12/27/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-2,200.64	379,935.19
Check	12/27/202	ACH	Nationwide Retirement Solutions	Pay Period Ending ...	-1,417.69	378,517.50
Deposit	12/27/202			Deposit	989.09	379,506.59
Deposit	12/30/202			Deposit	988.74	380,495.33
Deposit	12/30/202			Deposit	75.00	380,570.33
General ...	12/31/202	2024...		BILL 12/31/24 Paya...	-20,000.00	360,570.33
Deposit	12/31/202			Deposit	3,718.96	364,289.29
Check	12/31/202			Service Charge	-472.59	363,816.70
Total 1129 · Operational					363,816.70	363,816.70
1130 · Savings Acct.						
Deposit	12/28/202			Interest	8.41	8.41
Total 1130 · Savings Acct.					8.41	8.41
1131 · Bond Account						
General ...	12/31/202	2024...		to record prop tax f...	109,773.18	109,773.18
General ...	12/31/202	2024...		Bond Interest Expe...	-104,910.42	4,862.76
General ...	12/31/202	2024...		Bond Interest Expe...	-21,349.83	-16,487.07
General ...	12/31/202	2024...			8,672.68	-7,814.39
General ...	12/31/202	2024...			14,237.13	6,422.74
General ...	12/31/202	2024...			14,082.91	20,505.65
Deposit	12/31/202			Interest	298.57	20,804.22
Total 1131 · Bond Account					20,804.22	20,804.22
TOTAL					482,935.49	482,935.49

Tubac Fire District

Twelve-Month Cash Flow

Fiscal Year
Begins: Jul-24

	Beginning	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Monthly Average	Overview
Cash Summary															
Cash on Hand <small>(beginning of month)</small>	10,910,198	10,910,198	10,610,056	10,355,598	10,092,418	11,017,141	11,388,915	11,871,851	12,040,434	12,241,872	12,293,712	12,931,302	12,973,798	11,560,608	
Cash Available (on hand + receipts, before cash out)	10,910,198	11,066,534	10,732,545	10,555,922	11,484,241	11,722,598	12,334,582	12,458,639	12,612,860	12,664,877	13,359,725	13,464,729	13,637,896	12,174,596	
Cash Position (end of month)	10,910,198	10,610,056	10,355,598	10,092,418	11,017,141	11,388,915	11,871,851	12,040,434	12,241,872	12,293,712	12,931,302	12,973,798	10,824,566	11,553,472	
Line of Credit Available	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Cash Receipts															
Tax Levy Revenue		21,059	34,687	12,593	1,226,229	605,227	779,163	319,501	305,140	155,718	740,393	207,807	148,133	379,637	
Other Cash Inflows		135,277	87,802	187,731	165,593	100,229	166,503	267,287	267,287	267,287	325,620	325,620	515,965	234,350	
Line of Credit		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Receipts		156,336	122,489	200,324	1,391,822	705,456	945,667	586,788	572,427	423,005	1,066,013	533,427	664,098	613,987	
Cash Paid Out															
Disbursements		456,478	376,947	463,504	467,099	333,682	462,731	418,205	370,988	371,165	428,422	490,931	2,813,329	621,123	
Repayment of LOC		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Paid Out		456,478	376,947	463,504	467,099	333,682	462,731	418,205	370,988	371,165	428,422	490,931	2,813,329	621,123	
		(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520) 398-2255

TUBAC FIRE DISTRICT
BOARD MEETING MINUTES
REGULAR MEETING OF THE BOARD DIRECTORS
December 11, 2024

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m. by Sandy Johnson.
2. Roll call of Board Members: Sandy Johnson, Mary Dahl, Gary Brasher, Rich Bohman and Herb Wisdom were present at the Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Bianca Hamric. Sara Simonton attended via Zoom on behalf of James Vincent Group. Members of the public in attendance were Ron Campana, Kathi Campana, Kathleen Vandervoet, Keith Laverty, Sue Laverty, Nan Fitzpatrick.
3. Reading of public comments submitted via email: None.
4. Call to the public: Kathy Campana asked the Board if monthly Board meetings will be held at the new Station #1 building. Mary Dahl stated the Board meetings will continue to be held at the Tubac Community Center or elsewhere as needs be since a Board meeting room was not included in the Station #1 architectural plans.
5. Correspondence: None.
6. Report from Board Members: None.
7. Chief and Staff Report: Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Fire Chief Ben Guerrero provided the monthly Staff Report for October 2024.
 - a. Operations Update.
 - b. Training.
 - c. Wildland Update.
 - d. Administration Update.
8. Monthly Financial Report for November 2024: Sara Simonton from James Vincent Group presented the financial reports for the month of November 2024. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review report.)
9. Consent Agenda: Mary Dahl made a motion to approve the consent agenda. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.

10. Discussion and possible action to approve the roof recoating for Tubac Fire Station #3 in an amount not to exceed \$ 13,179.66. Rich Bohman moved to approve Lynch Roofing for the recoating of Station #3 not to exceed \$13,179.66. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.

11. Fire Station #1 presentation by Breckenridge Group Architects and DL Norton General Contractors.

Klint from Breckenridge Architects presented new drawings to the Board and stated that he incorporated feedback from the community. Chairman Sandy Johnson asked about the communication tower and if power for the tower can be installed before demolition begins. Mervin Giles from DL Norton stated that they are working with Power Plus Tucson to provide temporary power to the tower during the construction phase of Station #1.

Sandy Johnson asked about the cost of the overall project. Scott Giles stated that the plan is to finalize the construction documents from Breckenridge, then to engage bidders for the project. Scott stated it could take up to 4 weeks after bidders are selected to begin construction and these are the first steps of the construction process. Scott Giles also stated that alongside finalizing the construction documents, DL Norton will work to get permits approved. Sandy Johnson asked when the demolition phase of Station #1 will take place. Carlos de Alva from Breckenridge stated if all the permits are approved, demolition could begin the beginning of February.

Mary Dahl asked DL Norton when the overall guaranteed maximum price of the project and the contract for the project will be presented to the Tubac Fire Board. Mary Dahl stated that because the District agreed on the Construction Management at Risk (CMAR) method for the project, her expectation is one GMP for the project. Scott stated under those circumstances, construction may need to move ahead of the tower project. Sandy Johnson stated that if the project needs to be delayed until February for the Board to be presented with one contract and one GMP it will be fine as long as it is done using the CMAR method as requested by the Board. Sandy Johnson asked DL Norton to please keep the Board informed and if a special session is needed, then one may be scheduled.

12. Nomination and election of new Board officers: Herb Wisdom nominated the existing Board members to their current seats and nominated Gary Brasher to District Treasurer, replacing Peter Benequista whose term ended. The Board Officers as nominated were:

Chairman- Sandy Johnson

Treasurer- Gary Brasher

Clerk- Mary Dahl

The nominations were closed and approved by the entire Board by acclamation.

13. Future Agenda Items: Station #1 Project.

14. Next Meeting: January 29, 2025, at 1:30 p.m.

15. Adjourn meeting: Rich Bohman made a motion to adjourn the Board meeting. Herb Wisdom seconded the motion; All were in favor; the motion passed. Meeting adjourned at 2:51 p.m.

TUBAC FIRE DISTRICT

Resolution No. 2025- 001

A FORMAL RESOLUTION OF THE ELECTED BOARD OF THE TUBAC FIRE DISTRICT OF SANTA CRUZ COUNTY OF TUBAC, ARIZONA, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT:

WHEREAS, the Firehouse Subs Public Safety Foundation Grant is seeking proposals from state and local agencies for projects relating to all aspects of firefighter safety and wellbeing; and

WHEREAS, the Tubac Fire District, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the Firehouse Subs Public Safety Foundation Grant;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Tubac Fire District of Tubac, Arizona as follows:

1. THAT approval of the submission of projects for consideration in Firehouse Subs Public Safety Foundation Grant.
2. THAT Ben Guerrero, Fire Chief is appointed agent for the Tubac Fire District, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the Governing Board of the Tubac Fire District of Tubac, Arizona, this 29 day of January, 2025.

ATTEST:

BOARD CHAIRMAN

BOARD CLERK

Sandy Johnson

Mary Dahl

Print Name

Print Name

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2025-001 was duly passed and adopted by the Governing Board of the Tubac Fire District of Tubac, Arizona, at a regular meeting held on the 29th day of January 2025, and that a quorum was present at the meeting.

SANDY JOHNSON
BOARD CHAIRMAN

APPROVED AS TO FORM:

Mary Dahl
BOARD CLERK

TUBAC FIRE DISTRICT

Resolution No. 2025- 002

A FORMAL RESOLUTION OF THE ELECTED BOARD OF THE TUBAC FIRE DISTRICT OF SANTA CRUZ COUNTY OF TUBAC, ARIZONA, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA FORESTRY SUPPORTING FIRE DISTRICTS WITH NEW EQUIPMENT - AMERICAN RESCUE PLAN ACT (ARPA) GRANT:

WHEREAS, the Department of Forestry and Fire Management is seeking proposals from state and local agencies for projects relating to be available for the purpose of improving fire protection and prevention capabilities of Arizona Fire Districts; and

WHEREAS, the Tubac Fire District, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the Department of Forestry and Fire Management;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Tubac Fire District of Tubac, Arizona as follows:

1. THAT approval of the submission of projects for consideration in Departments of Forestry and Fire Management ARPA Grant.
2. THAT Ben Guerrero, Fire Chief is appointed agent for the Tubac Fire District, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the Governing Board of the Tubac Fire District of Tubac, Arizona, this 29 day of January, 2025.

ATTEST:

_____	_____
BOARD CHAIRMAN	BOARD CLERK
<u>Sandy Johnson</u>	<u>Mary Dahl</u>
Print Name	Print Name

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2025-002 was duly passed and adopted by the Governing Board of the Tubac Fire District of Tubac, Arizona, at a regular meeting held on the 29th day of January 2025, and that a quorum was present at the meeting.

SANDY JOHNSON
BOARD CHAIRMAN

APPROVED AS TO FORM:

Mary Dahl
BOARD CLERK

TUBAC FIRE DISTRICT

Resolution No. 2025-003

WHEREAS, the President of the United States, through Homeland Security Presidential Directive (HSPD)–5, has directed that the Department of Homeland Security develop and administer a National Incident Management System (NIMS) to standardize response to emergencies and ensure that all levels of government can work effectively and efficiently together during incidents of all sizes and complexity; and

WHEREAS, the adoption and implementation of NIMS is required for receiving federal preparedness assistance (including grants, contracts, and other activities); and

WHEREAS, NIMS provides a consistent framework for incident management at all jurisdictional levels, enabling a coordinated response to emergencies and incidents; and

WHEREAS, Tubac Fire District recognizes the importance of utilizing NIMS for enhanced communication, coordination, and effective management of all emergency incidents; and

WHEREAS, Tubac Fire District has taken steps to adopt and implement NIMS across all operational areas, ensuring that personnel are trained and equipped to respond in accordance with NIMS principles;

NOW, THEREFORE, BE IT RESOLVED, by the Tubac Fire District Board of Directors, that:

1. Tubac Fire District hereby formally adopts the National Incident Management System (NIMS) as its standard for incident management.
2. Tubac Fire District will ensure that all appropriate personnel are trained and comply with NIMS standards, including the use of the Incident Command System (ICS) as required.
3. Tubac Fire District will integrate NIMS into its emergency response plans, protocols, and procedures to ensure effective management of all incidents, regardless of cause, size, or complexity.
4. [Fire District Name] will continue to maintain NIMS compliance through ongoing training, exercises, and coordination with other local, state, and federal agencies.

PASSED AND ADOPTED by the Governing Board of the Tubac Fire District of Tubac, Arizona, this 29 day of January, 2025.

ATTEST:

BOARD CHAIRMAN

BOARD CLERK

Sandy Johnson

Mary Dahl

Print Name

Print Name

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2025-003 was duly passed and adopted by the Governing Board of the Tubac Fire District of Tubac, Arizona, at a regular meeting held on the 29th day of January 2025, and that a quorum was present at the meeting.

SANDY JOHNSON
BOARD CHAIRMAN

APPROVED AS TO FORM:

Mary Dahl
BOARD CLERK

Board Action Request

SUBJECT: Repair of unit 1043

DATE: January 29, 2025

FROM: Captain John Conger

Background: Unit 1043 is in need of repairs following its annual pump testing. During the test, the unit failed, which prompted us to send it to Velocity for further assessment. After their evaluation, it was determined that the fire pump cannot be repaired and will need to be replaced

Fiscal Impact: Maintenance budget

Alternate Option: NONE

Staff Recommendation: We recommend proceeding with the replacement of the fire pump as soon as possible to ensure Unit 1043 is operational and available for emergency response. This will help minimize downtime and maintain fleet readiness

Proposed Motion: Move to authorize the repairs on unit 1043 in an amount not to exceed \$13,485.46

See Attachments

JOB #2 05-INSP SR **Courtesy Inspection**

COMPLAINT COURTESY INSPECTION **
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	QtyOH	Blnd1	EXTD PRICE
			Parts: \$0.00	Labor: \$0.00	Other: \$0.00
			Sublet: \$0.00	\$0.00	

ESTIMATE

NOTE: A DEPOSIT MAY BE REQUIRED. A MAXIMUM OF \$2,500.00 FOR CREDIT CARD PAYMENT

Note: Core(s) will not be charged if cores are not broken and are in rebuild able condition.

Old parts removed from trucks will be junked unless otherwise instructed in writing. The above is an estimate based on our initial inspection and does not cover additional parts or labor which may be required after the work has been opened up. Occasionally after work has started, worn or damaged parts are discovered which are not evident on first inspection. Because of this the above prices are not guaranteed.

All vehicles left more than 10 days after repairs will be subject to storage at a rate of \$25.00 per day per unit.

I hereby authorize the repair work to be done along with the necessary material, and hereby grant your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and or inspection.

LABOR	\$4,620.00
PARTS	\$7,850.46
CORES	\$0.00
OTHER	\$1,015.00
SUBLET	\$0.00
SUBTOTAL	\$13,485.46
MISCELLANEOUS	\$350.00
TAX	\$756.94
TOTAL (NO CORE)	\$14,592.40
TOTAL (W/ CORE)	\$14,592.40

Signature: _____ Printed Name: _____ Date: _____

*PO Required for Charge Accounts

Purchase Order #: _____

- (1) OUR TERMS ARE PAYMENT ON DELIVERY@SERVICE CHARGE OF 1 1/2% PER MONTH (18% PER ANNUM) RECEIVED WITH 30 DAYS OF INVOICE DATE. IF VVG HAS EXTENDED CREDIT TERMS, PAYMENT IS DUE PER THE CREDIT ARRANGEMENT. IN THE EVENT LEGAL ACTION IS REQUIRED TO ENFORCE PAYMENT, CUSTOMER AGREES TO PAY VVG ALL COURT COSTS AND ATTORNEY FEES
- (2) A 20% RESTOCKING CHARGE WILL BE CHARGED ON ALL ITEMS RETURNED.
- (3) ALL REQUESTS FOR RETURN MUST BE:
- A. IN ORIGINAL CLEAN CARTON
 - B. UNUSED
 - C. WITHIN 30 DAYS OF INVOICE DATE, AND ACCOMPANIED BY A COPY OF THE INVOICE.
- (4) NO ELECTRICAL ITEMS MAY BE RETURNED.
- (5) NO SPECIAL ORDER ITEMS MAY BE RETURNED.
- (6) ALL PARTS SOLD AND/OR INSTALLED BY VVG ARE WARRANTED BY THE MANUFACTURER. VVG ACCEPTS NO RESPONSIBILITY FOR FIT, TYPE, OR QUALITY OF ANY VENDOR ITEM.
- (7) KITS AND SETS ARE NOT RETURNABLE IF CARTON IS OPENED
- (8) CORES MUST BE RETURNED WITH 5 WORKING DAYS OF INVOICE DATE AND ACCOMPANIED BY A COPY OF THE INVOICE. CORES MUST BE DRAINED, ASSEMBLED AND IN ORIGINAL CARTON
- (9) ALL SPECIAL ORDERED PARTS THAT YOU HAVE MADE A DEPOSIT ON MUST BE PICKED-UP WITH 10 DAYS YOUR DEPOSIT IS FORFEITED.
- (10) VVG IS NOT RESPONSIBLE FOR LOST INCOME OF ANY TYPE WHICH RESULTS FROM A UNITS NON-OPERATION WHILE BEING REPAIRED. THE DEALER IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT BEYOND DEALER'S CONTROL.
- (11) ALL RETURNED CHECKS ARE SUBJECT TO A \$35.00 HANDLING FEE
- (12) LABOR WARRANTY IS 45 DAYS
- (13) VVG IS NOT RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ITS CONTENTS DUE TO COLLISION NOT DUE TO ITS NEGLIGENCE; OR DUE TO THEFT OR OTHER CASUALTY REGARDLESS OF WHETHER OR NOT SUCH FIRE, THEFT OR OTHER CASUALTY IS DUE TO ITS NEGLIGENCE
- (14) CUSTOMER STATES NO ARTICLES OF PERSONAL PROPERTY HAVE BEEN LEFT IN THE VEHICLE AND DEALER IS NOT RESPONSIBLE FOR INSPECTION THEREOF
- (15) DUE TO THE TYPE OF SERVICE REQUESTED SOME REPAIRS MUST BE SUBLET
- (16) IF THE VEHICLE DESCRIBED HEREIN IS NOT CALLED FOR WITHIN THREE (3) DAYS AFTER SUCH NOTICE IS GIVEN, A STORAGE CHARGE OF \$25.00 PER DAY WILL BE MADE FOR EACH DAY THEREAFTER
- (17) SAID DEALER IS AUTHORIZED TO DELIVER THE VEHICLE DESCRIBED HEREIN OR ANY OF ITS CONTENTS TO ANY PERSON PRESENTING THIS RECEIPT
- (18) **CALIFORNIA PROP 65 WARNING** : DIESEL ENGINE EXHAUST AND/OR CHEMICALS ARE KNOWN TO THE STATE OF CALIFORNIA TO CAUSE CANCER, REPRODUCTIVE HARM OR BRITH DEFECTS INCLUDING CUMENE, ETHYLBENZENE, N-HEXANE, METHYL ISOBUTYL KETONA, SILICA, TETRAFLUROETHYLENE, TITANIUM DIOXICE AND TOLUENE. THESE CHEMICALS CAN BE FOUND IN ITEMS SOLD IN THE PARTS DEPARTMENT, DISTRIBUTED TO EMPLOYEE IN THE SERVICE DEPARTMENT OR INHALED ON FACILITY PROPERTY. FOR MORE INFORMATION GO TO WWW.P65WARNINGS.CA.GOV (TITLE 27 SEC. 25603,25604,25605,25506)

Board Action Request

SUBJECT: Backflow preventor repairs

DATE: January 29, 2025

FROM: Captain John Conger

Background: During recent required inspections, it was discovered that the backflow preventors at Stations 2, 3, and 4 are not functioning properly due to internal mechanical failures. As these devices are required by the Arizona Corporation Commission, it is imperative that they are fully operational to comply with state regulations. Furthermore, our water service provider mandates that these valves remain in proper working order to avoid potential interruptions in water service.

The timely repair of these backflow preventors is essential to ensure uninterrupted operations at the affected stations.

Fiscal Impact: Farcicalities/Maintenance budget.

Alternate Option: NONE

Staff Recommendation: Staff is recommending the approval of the repairs to the backflow systems.

Proposed Motion: Move to authorize the repair and or replacement of the backflow prevention valves in a cost not to exceed \$23,771.57

See Attachments



Arizona Certified Backflow Testers, LLC

3231 N CAMINO SUERTE
 TUCSON, AZ 85750-2734
 520-721-2881
 www.backflowmasters.com

Estimate

ADDRESS
TUBAC FIRE DISTRICT 2227 E FRONTAGE ROAD TUBAC, AZ 85646

SHIP TO
TUBAC FIRE DISTRICT 2227 E FRONTAGE ROAD TUBAC, AZ 85646

ESTIMATE #	DATE	EXPIRATION DATE
1416	12/27/2024	01/27/2025

WORK ORDER NO.

updated 12/27/2024

DESCRIPTION	QTY	RATE	AMOUNT
INSALL OF A 6" BACKFLOW. TO INCLUDE BACKFLOW, PERMIT, FLANGE GASKETS AND TEST	1	11,644.70	11,644.70
INSALL OF A 4" BACKFLOW. TO INCLUDE BACKFLOW, PERMIT, FLANGE GASKETS AND TEST	1	6,989.45	6,989.45
WILKINS 4" FLANGED PRESSURE REDUCING VALVE UL LISTED	1	2,532.60	2,532.60
REPAIRS ON ASSEMBLY- LABOR Serial: X14740 Syncta ID: Size: 6" Make: Wilkins Model: 375 Location: SE CORNER OF BLDG, go around building not through it	4	90.00	360.00
6" OS&Y GATE VALVE flange to grove	1	2,116.80	2,116.80
3/8' RELIEF BYPASS HOSE ASSEMBLY	1	73.02	73.02
RETEST FOLLOWING REPAIR / REPLACEMENT (DISCOUNTED \$10)	1	55.00	55.00

You may use the convenient pay link directly here in this email or as always we accept check in the mail.

This estimate is valid for 30 days from the date of issue. This estimate is based on visible and known conditions at the time of assessment. Any unforeseen or hidden issues discovered during the project may require additional work and costs not included in this estimate.

SUBTOTAL	23,771.57
TAX	0.00
TOTAL	\$23,771.57

We always accept checks through the mail. We also offer convenient online payments!

There is an easy to use secure "View and Pay Invoice" button in your email.

If you are not getting an email with this option, please send me a request to update your information with us to

billing@backflowmasters.com

Accepted By

Accepted Date

We always accept checks through the mail. We also offer convenient online payments!

There is an easy to use secure "View and Pay Invoice" button in your email.

If you are not getting an email with this option, please send me a request to update your information with us to

billing@backflowmasters.com