

## Board Agenda Request

**SUBJECT:** Discussion only on Chief's Annual Performance Evaluation

**DATE:** June 29, 2022

**FROM:** Mary Dahl

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### **Background:**

The Board agreed to an evaluation tool at its May meeting and also agreed to submit the completed evaluation forms to me by June 20. The goal was to have me consolidate the evaluations from Board members and to complete the annual performance evaluation at the June meeting.

For obvious reasons, the actual discussion and final approval of the Chief's performance evaluation will have to be postponed until she can be present.

However, I encourage all Board members to finalize their evaluation forms and submit them as soon as possible.

I've attached the form again for your use.

ANNUAL PERFORMANCE EVALUATION QUESTIONNAIRE

TUBAC FIRE DISTRICT CHIEF

June 2022

1. Has the Chief met with your expectations for performance over the past year in the following general categories? Provide comments.

General Administrative Duties:

Budgetary and Finance Duties:

Operational Duties:

Leadership:

2. Discuss ways in which the Chief, in your opinion, failed to meet expectations over the past year.

3. Discuss ways in which the Chief, in your opinion, exceeded expectations over the past year.
  
  
  
  
  
  
  
  
  
  
4. List a minimum of five priorities that you have for the Chief over the next year.
  
  
  
  
  
  
  
  
  
  
5. What is the single most important goal you would like the Chief to accomplish over the next year? Describe what successful achievement of that goal looks like to you.
  
  
  
  
  
  
  
  
  
  
6. Provide any additional comments, input, advice, criticism and/or expectations that you have for the Chief.