



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS July 27, 2022

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Bill Kirkpatrick, Mike Connelly, Herb Wisdom, Pete Benequista, and Mary Dahl were present at Station No. 2. Also, in attendance at Station #2 were Deputy Chief Rivera, Deputy Chief Guerrero, Esai Tapia, Charlie Alvarez, and Nancy Lindsey. Chief Horvath was absent. Sara Simonton and Sam Coppersmith attended via Zoom. Members of the public in attendance were Dennis Eshleman, Mike Pettypool, Gary McJunkin, Claire McJunkin, JoAnn Appleyard, Nan Fitzpatrick, Tom Cervais, Bob Klosek, Terry Loftner, Greg Paffrath, Jim Manspeaker, Nick Bleser, Roberta Stuber, Len Nowak, Ron Campana, Kathi Campana, George Rentz, Cynthia Rentz, Colin Steffen, and Maggie Steffen.
3. Report from Board Members: Mr. Benequista commented on his recent visit to Station #3 in which he determined that with the flight crew utilizing part of the station there would not be adequate space for administrative personnel offices and that he also visited the St. Ann's office just north of Station #1 and feels that it would have been a great option for Admin offices, but he was not sure if it was still a possibility for the District.
4. Reading of public comments submitted via email: Nancy Lindsey read emails submitted from Katherine Clancy, Paul Plett, Carole Benequista, Marco Serrano, Ken and Penny Niemi, Mindy Maddock, Stephen Smith, Maggie Steffen, Daniel and Michelle Capps, Rich Bohman, Julie Arma, Emilo Falco and Jean Titlah, and Bob Schmitz in which they all expressed their concerns and provided their opinions both in favor of and in opposition to the plans for purchasing land and building a new Station #1 in Tubac.
5. Call to the public: Dennis Eshleman, Bob Klosek, Terry Loftner, Jim Manspeaker, Mike Pettypool, and Cathy Campana voiced their concerns regarding the purchase of land for a new Station #1 and asked the Board to postpone any decisions regarding Station #1 until after the November elections.
6. Correspondence: None
7. Chair's Report: None
8. Chief and Staff Report: Deputy Chiefs' Genaro Rivera and Ben Guerrero provided the following to the Board:
 - An overview of the monthly staff report
 - Staff training
 - Wildland update
 - Administration update
9. Monthly Financial Report for June 2022: Sara Simonton presented the financial reports for the month of June 2022.

10. Consent Agenda: Pete Benequista requested an amendment to the June 29, 2002, minutes agenda item 4 report from Board Members. With the requested changes being implemented, Pete Benequista made a motion to approve the consent agenda and Herb Wisdom seconded the motion; all were in favor, motion passed.
11. Discussion and information only regarding shifts' organization and deployment: Deputy Chief Guerrero provided a presentation of the daily staffing and deployment model to the Board.
12. Discussion and possible action to amend fire code: Deputy Chief Rivera explained that many changes have been made to the International Fire Code since 2015 and that Building and Safety Codes in general are updated approximately every three years when there are sufficient changes to warrant it. Staff is requesting approval to adopt the 2018 International Fire Code with Amendments. Mike Connelly made a motion to adopt the 2018 International Fire Code with Amendments and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.
13. Discussion and possible action to manage expenditures for architect and attorney services: Pete Benequista explained that he feels the Board has been remiss in its responsibility for controlling the money that is being spent for architectural and attorney fees regarding the plans for the new Station #1. Mr. Benequista made a motion that no management and staff time or money shall be committed to architects or attorneys for any services without specific approval of the Board of Directors and Herb Wisdom seconded the motion. Mary Dahl stated that she feels the motion is too broad and explained to the Board that prohibiting the Chief and staff from utilizing the services of the attorney for many other reasons interferes with the day-to-day operations and further reminded them that the Chief was given Board approval to spend \$5,000 for architecture services. Bill Kirkpatrick recommended an audit be performed of the architect and attorney expenditures in the past year. Mike Connelly made a motion for an audit of attorney and architect fees to be presented to the Board at the next meeting and for the Board to revisit the Chief's authority to enter into professional service contracts and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.
14. Discussion and possible action regarding acquisition of land for new Station #1. The Board may convene into Executive Session regarding this item in accordance with A.R.S. §38-431.03(A)(7) (allowing executive session for discussion or consultation with designated representatives of the District in order to consider the District's position and instruct its representative regarding negotiations for the purchase, sale or lease of real property) and/or A.R.S. §38-431.03(A)(3) (allowing executive session for discussion or consultation for legal advice with the District's attorney). Any action by the board will be taken in the public session: Bill Kirkpatrick made a motion to convene to executive session at 3:10 p.m. and Herb Wisdom seconded the motion; Mary Dahl was in favor and Mike Connelly and Pete Benequista were opposed; the motion passed 3:2. The Board reconvened into regular session at 3:55 p.m. No action was taken.
15. Future Agenda Items:
 - Employee recognitions
 - Audit of professional fees
 - Review of mandatory Covid-19 vaccination policy
16. Next meeting: August 31, 2022
17. Adjourn meeting: Mike Connelly made a motion to adjourn the meeting at 4:00 p.m. and Herb Wisdom seconded the motion; all were in favor, the motion passed.