

Board Action Request

SUBJECT: Station #1 Development Plan and Funding Recommendation

DATE: July 28, 2021

FROM: Cheryl Horvath, Fire Chief

Background:

Staff has been working with WSM to develop a plan for the Station #1 Project. The following recommendations are included as part of the project plan:

- Internal committee review of the Tubac Fire District Design Guide to result in recommended changes by the end of October, 2021.
- Education outreach for three members of TFD to attend the Station Design Conference in St. Louis August 24-26.
- Ongoing coordination with WSM Architects for design concepts appropriate to available commercial property in Tubac. This will allow staff to develop recommendations to the Fire Board this fall for property acquisition.
- Acquire the necessary property for the project by December 31, 2021
- Begin the Design Phase of the project by December 31, 2021
- Plan for three neighborhood meetings to be included as part of the Schematic Design and Design Development Phases.
- Project end date tentatively January, 2024

Representatives from WSM will be present at the board meeting to discuss the Development Schedule and answer questions.

Legal Review:

N/A

Fiscal Impact:

Gabe Buldra, James Vincent Group, will discuss financing options available for this project. Total cost will be pursuant to concept design selection and to be determined at a later date. Cost per square foot have increased since 2019 and are projected to be between \$300 to \$500.

Alternate Option:

Provide staff with additional direction

Staff Recommendation:

Move to accept the Development Schedule and allow staff to move forward with site selection negotiations.

Proposed Motion:

Move to accept the Station #1 and Administration Building Development Schedule as proposed.

Attachments:

- TFD Fire Station #1 and Administration Offices Development Schedule