

Board Action Request

SUBJECT: Station #1 Modular Living Unit Update

DATE: May 27, 2020

FROM: Cheryl Horvath, Fire Chief

Background:

The modular living unit approved for rent by the fire board in December, 2019 has been in remodel status. Due to the COVID-19 pandemic, delivery of replacement appliances for the unit have been significantly delayed.

A representative from Modular Solutions projects a possible shipment date of June 1 from the company's yard in Phoenix. The contractor, Orion Company, responsible for shipment and installation of the modular is updating required permits with AZ Department of Transportation to transport the modular as well as permits for a mechanical contractor to complete installation work onsite at Tubac Station #1.

Orion Company prepped the old trailer for removal. Crews have been moved to Station #4 on a temporary status until the modular is installed, which we anticipate will be during the week of June 1. Allowing time for all work to be completed and final inspections, we plan on returning crews to their living quarters at Station #1 by Saturday, June 13. All dates are subject to change.

During this time, Station #1 crews will be responding out of the Station #1 administrative area from 0800 to 2000. Shift change will occur at Station #1 at 0800. Crews will move to Station #4 after 8 pm and remain in quarters at Station #4 until 0800 the next day. The placement of the Station #1 crew is consistent with the time of day response data we have been tracking through Image Trend.

Fiscal Impact:

The cost to update, ship, and install the modular is \$25,263.78. An installment of \$15,600 was paid to Orion Company in January upon initiating the contract for delivery and installation. The balance of \$9,663.78 will be due upon completion of the installation. Monthly rental cost for the modular will be \$800. Additional costs include @ \$1500 for installation of a propane tank and gas line for the modular and @ \$5,000 for furniture. The bulk of the furniture cost was for the purchase of lockers large enough to fit the firefighters' bedding, station wear, books, and miscellaneous personal supplies.

Alternate Option:

Information Only

Legal Review: Information Only

Staff Recommendation:

Information Only

Proposed Motion:

Information Only