



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES March 27, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Bill Kirkpatrick and Randy Williams. Also present were Chief Kevin Keeley, Assistant Chief Genaro Rivera, Brenda Holbrook, Nancy Lindsey, Louie Chaboya, Mike Lindsey, Capt. Pete Mendoza, Mark South, John Conger, Rio Rico Fire Chief Les Caid, Derek DeLaTorre, Charlie Alvarez, Kathleen Vandervoet, Dennis Eshleman and Deirdre Eshleman.
3. Approval of Minutes from February 27, 2013: Herb Wisdom made a motion to approve the minutes and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.
4. Correspondence: Chief Keeley presented the Board with thank you cards from some District Residents.
5. Reports:
 - A. Financial Reports:
 - 1) County Treasurer report
 - 2) Financial Report.
Budget vs. Actual
 - 3) Charge for Service: **February Collections**

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|---------------------|---------------|
| Monthly collections | \$ 28,992.43 |
| YTD collections | \$ 188,499.10 |
 - B. Fire District Operations:
 - 1) Monthly Activity Report
6. Update / Overview of Assessed Property Values – County Assessor’s Office: Deputy County Assessor Pablo Ramos presented a forecast to the Board and those in attendance that shows the decrease in property tax values finally leveling out in the 2015 tax year. He continued on by saying the leveling out of property values comes after a 5-year 31% decrease in the Tubac Fire District.

7. Bond Package Overview – Stone & Youngberg: Mike La Valley of Stifel, Nicolaus & Co., Inc., formerly of Stone & Youngberg, presented the Board with the District's Bonding Capacity Projections. Per Mr. La Valley's report, the District could issue \$350 thousand in bonds by July 2013, although Chief Keeley said he will not recommend this to the Board as he feels the District should follow along with the County Assessor's predictions of the property values going up and property tax revenues increasing before considering selling bonds to build a new Station No. 1.
8. Update on Wildland: Chief Keeley presented the Board with a wildland worksheet that showed combined gross billings of \$1,355,114 for years 2009-2012. He went on to explain that \$373,012 of the revenue received was profit to the District for the equipment that was utilized.
9. Bond & Budget Priorities For Future Consideration: Chief Keeley explained to the Board that the District's priorities for future consideration will be retention and increase in staffing, upgrades to the cardiac monitors that are becoming obsolete and a programmed replacement process for District computers and radios. He further explained that he would present to the Board at a future date his plan for replacing the ambulances.
10. Future Agenda Item Forecast: Chief Keeley explained to the Board that items to be discussed in some of the upcoming Board Meetings will include the budget, personnel policy manual updates and the renewal of this contract.
11. Report from Legal Counsel: None
12. Call to the Public: None
13. Next Meeting: April 24, 2013 at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
14. Adjourn Meeting: Herb Wisdom made a motion to adjourn the meeting 10:05 a.m., and Bill Kirkpatrick seconded the motion; all were in favor and the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.