



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. Box 2881
TUBAC, ARIZONA 85646
TELEPHONE: 520/398-2255

TUBAC FIRE DISTRICT BOARD MEETING MINUTES

April 24, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Bill Kirkpatrick and Randy Williams. Also present were Chief Kevin Keeley, Assistant Chief Genaro Rivera, Nancy Lindsey, Al Kingsley, Capt. Pete Mendoza, Mark South and Kathleen Vandervoet.
3. Approval of Minutes from March 27, 2013: Bill Kirkpatrick made a motion to approve the minutes and Randy Williams seconded the motion; all were in favor, the motion passed.
4. Correspondence: None
5. Reports:
 - A. Financial Reports:
 - 1) County Treasurer report
 - 2) Financial Report.
Budget vs. Actual
 - 3) Charge for Service: **March Collections**

Monthly collections	\$ 28,836.52
YTD collections	\$ 217,335.62
 - B. Fire District Operations:
 - 1) Monthly Activity Report
6. Consideration, Possible Action on Updates to District Policy Manual:
 - A. Drug and Alcohol Testing
 - B. Off Duty DUI Arrest
 - C. Use of Telephones / Cellular Phones
 - D. Use of Electronic Communication Technology
 - E. Compulsory Leave of Absence

Chief Keeley provided the Board with printed copies of the new and updated changes proposed for the Employee Policy Manual. He explained that changes made at the state level make it even more important in keeping our employees informed and responsible for decisions that can have a direct impact on our District.

After brief discussion, Herb Wisdom made a motion to approve the additions and changes to the District Policies and Dottie Bergmann seconded the motion; all were in favor, the motion passed.

7. Report from Legal Counsel: None
8. Call to the Public: None
9. Next Meeting: May 29, 2013 at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
10. Adjourn Meeting: Herb Wisdom made a motion to adjourn the meeting at 9:25 a.m., and Bill Kirkpatrick seconded the motion; all were in favor and the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.