

# Board Action Request

**SUBJECT:** Generator Contract  
**DATE:** June 24, 2020  
**FROM:** Cheryl Horvath, Fire Chief

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## **Background:**

Each of the Tubac Fire District fire stations are powered with a backup generator in case of a power outage. The annual service and maintenance contract for the generators is up for renewal. The District currently utilizes the services of Empire Power Systems for the generator maintenance. Empire Power Systems provided the District a two-year quote for the following services at each location to be completed two times per year: full system inspection, fuel oil service, and load bank test. The quote reflects an increase of \$430.

Here is the cost breakdown by fire station:

- Fire Station #1 – \$2,384
- Fire Station #2 - \$2,920
- Fire Station #3 – \$2,988
- Fire Station #4 - \$2,988

District staff reached out to another eligible vendor for this maintenance contract and the vendor did not return a quote for services.

**Fiscal Impact:** The cost for annual generator maintenance is \$5,640 and this expense is budgeted for in the FY 20/21 Operations budget.

**Alternate Option:** None

**Legal Review:** None required

**Staff Recommendation:**

Approve the quote from Empire Power Systems for annual generator maintenance.

**Proposed Motion:**

Move to approve the quote from Empire Power Systems in the amount of \$11,280 for generator maintenance for FY 20/21 and FY 21/22.

See Attachments:

- Empire Generator Quote 20\_22