



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES District Board FY 18/19 Budget Workshop May 30, 2018

1. Call to order and Pledge of Allegiance: The meeting was called to order at 4:00 p.m. by Mike Connelly. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Candy Clancy, Mary Dahl, and Mike Connelly. Bill Kirkpatrick and Herb Wisdom were absent. Also present were Chief Keeley, Asst. Chief Rivera, Brenda Holbrook, Nancy Lindsey, Charlie Alvarez, Melissa Tomlinson, Gabe Buldra, and Ben Archer Clowes.
3. Review and discuss budget goals and overview for FY 18/19: Melissa, Ben and Gabe from the James Vincent Group presented the preliminary 18/19 budget. Melissa outlined the following pertaining to the tentative budget:
 - Draft budget revenues estimated at \$3,476,995 and expenditures of \$3,386,973. Difference of \$90,022 to be transferred from the general fund to the capital reserve to fund capital improvements.
 - Projected capital purchases from capital (reserve) fund - \$55,496 for lease payment for two new ambulances; \$30,500 for facilities upgrade/improvements; \$85,500 for fire, EMS and IT equipment.
 - Budget schedule time-line reflecting tentative adoption at June meeting and public hearing and final adoption at July meeting.
4. Round Table Discussion: Board members Mike Connelly and Candy Clancy asked the Vincent Group to provide detail of the cost of special projects that caused their fees to increase. Candy questioned the budgeted capital outlay amounts for Station #1 remodel of \$30,500 and the communications of \$41,500. Chief Keeley explained that moving the sleeping quarters to the admin trailer will come in at a lower cost and that the communications cost includes computer upgrades as well as purchase of new radios due to Motorola ceasing to support the current radios any longer. The Board wants discussion to take place at a future meeting to consider moving reserve account funds and leaving property tax revenue with the County to pool the money for potential investment income.
5. Call to the Public: None
6. Adjourn Meeting: Mary Dahl made a motion to adjourn the meeting at 5:00 p.m. and Candy Clancy seconded the motion; all were in favor, the motion