



# TUBAC FIRE DISTRICT

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2227 EAST FRONTAGE ROAD  
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TUBAC, ARIZONA 85646  
TELEPHONE: (520)398-2255

## REGULAR MEETING OF THE BOARD OF DIRECTORS

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The Tubac Fire District Board of Directors will meet in regular session on January 25, 2023, at 1:30 pm. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 864 6995 0206, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions. Any Executive Session will take place through a remote method that is separate from the public conference call.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to [nlindsey@tubacfire.org](mailto:nlindsey@tubacfire.org). Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

### Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. New Hire Badge Pinning
4. Captain Promotion Badge Pinnings
5. Report from Board Members
6. Reading of public comments submitted via email.
7. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."

8. Correspondence
9. Chair's Report
10. Chief and Staff Report
  - a. Operations Update
  - b. Training
  - c. Wildland Update
  - d. Administration Update
11. Monthly Financial Report for December 2022
12. Consent Agenda
  - a. Approval of minutes from December 14, 2022, and January 11, 2023
  - b. Approval of monthly financial reports
13. Presentation of FYE June 30, 2022, audit by Beach Fleischman
14. Discussion and possible action to approve FYE June 30, 2022, audit.
15. Discussion and possible action to appoint a new Pension Board Chairman
16. Discussion and possible action to approve a new job classification.
17. Discussion and possible action to retain Human Resources Strategies. LLC to conduct Fire Chief Recruitment Process
18. Discussion and information only regarding the USDA Rural Development Community Facilities Funding Program
19. Discussion and possible action to approve Tubac Fire District for membership into the Strategic Alliance for Volume Expenditures (S.A.V.E.) Cooperative Purchasing Agreement
20. Discussion and possible action to approve a proposal for design and construction administration services with WSM Architects for the re-build of Tubac Fire District Station #1
21. Future Agenda Items
22. Next meeting: February 22, 2023, at 1:30 p.m.
23. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted January 23, 2023, by 5:00 p.m. local time by N. Lindsey.  
If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.