



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES May 28, 2014

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Bill Kirkpatrick and Randy Williams. Also present were Chief Keeley, Assistant Chief Rivera, Brenda Holbrook, Nancy Lindsey, Al Kingsley, Gene Schafer, Captain Mendoza, Charlie Alvarez, Mark South, Kathleen Vandervoet, Deirdre Eshleman and Mike Connelly.
3. Approval of Minutes from April 30, 2014: Bill Kirkpatrick made a motion to approve the minutes and Herb Wisdom seconded the motion; all were in favor, the motion passed.
4. Correspondence: Chief Keeley presented the Board with thank you cards and correspondence from some District Residents. On another note, Chief went on to explain to the Board that a representative from the ISO had been at the station the prior day to gather information needed to determine a fire insurance classification which may be used in the calculation of property insurance premiums. The hope is that the new classification will help to reduce property insurance rates for Tubac Fire District residents.
5. Approval of Financial Reports for the Month of April 2014: Herb Wisdom made a motion to approve the Financial Reports for the month of March and Randy Williams seconded the motion; all were in favor, the motion passed.
6. Operational Information Reports:
 - A. Ambulance Transport Collections: **April Collections**

For the Month Ending	\$ 16,729.36
YTD Collections	\$ 267,710.90
 - B. Fire District Operations:
 - 1) Monthly Activity Report
7. Draft 2014-2015 Budgets / Discussion: Chief Keeley presented the Board members with two bare-bone proposed budgets. The first keeps the tax rate at the current \$2.64 with no increases for employees' salaries. The second reflects an increase of \$.11 bringing the tax rate up to \$2.75 and includes a 5% increase in employee salaries. The Board unanimously agreed to have the Chief publish the proposed budget that increased the tax rate to \$2.75 with the understanding that more discussion would take place at the next scheduled meeting in June.

8. Update on Cardiac Monitor Purchase Process – Request for Proposal: Chief Keeley explained to the Board that the Requests for Proposal had been delivered to the cardiac monitor vendors and that the District would make a recommendation to the Board at the next scheduled meeting for the proposal that best fits the District's required needs.
9. Report from Legal Counsel: None
10. Call to the Public: District resident Kathleen Vandervoet asked what percentage in the proposed budget was being requested for employee pay raises. Chief Keeley responded with 5% being the proposed employee raise percentage being requested in the 2014-2015 budget. District resident Mike Connelly requested of the Chief and the Board a public forum or meeting be arranged for residents to attend that would be a question and answer session on how the budget works and how the Fire District operates as a whole. Chief Keeley asked Mr. Connelly to please contact him after the board meeting to schedule the session.
11. Next Meeting: June 25, 2014 at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
12. Adjourn Meeting: Randy Williams made a motion to adjourn the meeting 9:55 a.m., and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.