



## TUBAC FIRE DISTRICT

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2227 EAST FRONTAGE ROAD  
P.O. Box 2881  
TUBAC, ARIZONA 85646  
TELEPHONE: 520/398-2255

### TUBAC FIRE DISTRICT BOARD MEETING MINUTES

November 20, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Randy Williams and Bill Kirkpatrick. Also present were Chief Kevin Keeley, Asst. Chief Genaro Rivera, Brenda Holbrook, Nancy Lindsey, Al Kingsley, Mike Lindsey and Kathleen Vandervoet.
3. Approval of Minutes from October 30, 2013: Bill Kirkpatrick made a motion to approve the minutes and Herb Wisdom seconded the motion; all were in favor, the motion passed.
4. Correspondence: None
5. Approval of Financial Reports for the Month of October 2013: Chairman Richard Lockwood requested a “Question and Answer” session for the Board to further explain the projections section of the financial reports. Chief Keeley suggested that it be an agenda item for the January meeting; all board members were in agreement. Herb Wisdom made a motion to approve the Financial Reports for the month of October and Dottie Bergmann seconded the motion; all were in favor, the motion passed.
6. Operational Information Reports:
  - A. Ambulance Transport Collections: **October Collections**

For the Month Ending	\$ 44,764.66
YTD	\$ <u>109,040.05</u>
  - B. Fire District Operations:
    - 1) Monthly Activity Report
7. Wildland Update: Al Kingsley presented the Board with a current spreadsheet that outlined the total billings and collections for the District for 2013. He explained that to date the District has received approximately 50% of the billed amount for the year.

8. Update on Radio Purchase: Chief Keeley explained to the Board that Mike Lindsey was able to purchase 25 dual band portable radios at a total cost of \$5,725 for the District instead of spending the budgeted \$20,000 that had been a projected cost for the 2013-2014 Budget Year. He further added that along with the portable units, a mobile unit was purchased at a cost of \$300 that will be utilized for areas in which communications are sketchy.
9. Information on Upcoming AFDA Meeting (January 16-18, 2014): Chief Keeley informed the Board that the upcoming conference agenda is out and would be e-mailed to them. As in past years he asked that they contact Nancy to make reservations for them if they wished to attend.
10. Consideration, Possible Action on employee Christmas Bonuses: Chief Keeley began by reminding the Board that no raises were included this year for the staff as he asked them to consider approving giving the full-time and reserve employees a Christmas bonus. He continued by stating that last year they had approved the one-time bonus of \$1,000 in August as well as Christmas bonuses of \$300 for full-time and \$200 or \$75 for reserves. Herb Wisdom made a motions to approve the amounts for the Christmas bonuses as given last year and Dottie Bergmann seconded the motion; all were in favor, the motion passed.
11. Report from Legal Counsel: None
12. Call to the Public: None
13. Next Meeting: December 18, 2013, at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
14. Adjourn Meeting: Bill Kirkpatrick made a motion to adjourn the meeting at 9:40 a.m. and Dottie Bergmann seconded the motion; all were in favor, the motion passed.

**Note:** The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.